



AGENDA

OVERVIEW AND SCRUTINY BUSINESS PANEL

Date: TUESDAY, 24 NOVEMBER 2020 at 7.05 pm

Remote – via Microsoft Teams

Members of the public are welcome to observe the meeting via the Council's website on www.lewisham.gov.uk

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MEMBERS

Councillor Bill Brown	Chair of Overview & Scrutiny Committee	L
Councillor Sophie Davis	Deputy Chair	L
Councillor Peter Bernards	Chair of Housing Select Committee	L
Councillor Juliet Campbell	Chair of Safer Stronger Communities Select Committee	L
Councillor Patrick Codd	Chair of Public Accounts Select Committee	L
Councillor Liam Curran	Chair of Sustainable Development Select Committee	Labour Co-op
Councillor Joan Millbank	Labour Group Representative	L
Councillor Kim Powell	Labour Group Representative	L
Councillor John Muldoon	Chair of Healthier Communities Select Committee	Labour Co-op
Councillor Luke Sorba	Chair Children and Young People Select Committee	L

Members are summoned to attend this meeting

Kim Wrght
Chief Executive
Lewisham Town Hall
Catford
London SE6 4RU
Date: Monday, 16 November 2020



ORDER OF BUSINESS – PART 1 AGENDA

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Lewisham



INVESTOR IN PEOPLE

The public are welcome to attend our committee meetings, however occasionally committees may have to consider some business in private. Copies of reports can be made available in additional formats on request.



Overview and Scrutiny Business Panel

Minutes

Date: 24 November 2020

Key decision: No

Class: Part 1

Ward(s) affected: All

Contributors: Chief Executive / Head of Business and Committee

Outline and recommendations

Members are asked to consider minutes of that part of the meeting of the Overview and Scrutiny Business Panel of 13 October 2020 which were opened to the press and public

1. Recommendation

It is recommended that the minutes of those parts of the meeting of the Overview and Scrutiny Business Panel which were open to the press and public held on 13 October 2020 be confirmed and signed.

Kim Wright
Chief Executive,
Lewisham Town Hall,
Catford SE6 4RU

15 November 2020

MINUTES OF THE OVERVIEW AND SCRUTINY BUSINESS PANEL

Tuesday, 13 October 2020 at 7.05 pm

PRESENT: Councillors Bill Brown, Sophie Davis, Peter Bernards, Juliet Campbell, Patrick Codd, Joan Millbank, John Muldoon and Luke Sorba

ALSO PRESENT:

Apologies for absence were received from Councillor Liam Curran and Councillor Kim Powell.

Presenting Officers:

Director of Public Services, Assistant Chief Executive, Head of Business & Committees.

Clerk:

Senior Committee Manager.

The meeting commenced at 7.05pm and adjourned at 7.06pm in order to consider business of the Overview and Scrutiny Education Business Panel.

The meeting resumed at 7.57pm.

1. Minutes

RESOLVED that the Minutes of the last meeting held on 29 September 2020 be confirmed and agreed as an accurate record.

2. Declarations of Interests

The meeting noted personal interests in relation to Item 3 "Scrutiny of the Council's Covid-19 Response – Update Report" as follows:

- Cllr Joan Millbank – declared that she is a member of the Lewisham Local Collaborative;
- Councillor Sakina Sheikh – declared that she is a trustee on the board of the British Sign Language Voluntary Services in Lewisham.

3. Scrutiny of the Council's Covid-19 Response - Update Report

The Director Public Services (Director of PS) introduced the report, highlighting progress in regard to the Council's ongoing response to the COVID-19 pandemic.

The Panel noted progress, and expressed an appreciation that key metrics used by officers to monitor and manage the ongoing response to COVID-19 were included in the report. It was recognised that the strategy and objectives to be employed by Lewisham had also been revised to reflect developments since the

last report on the subject was considered. As part of the discussion, the Panel asked questions on aspects of the report, and received responses as follows:

1. Enforcement

In response to questions raised, the Panel received clarification from the Director of PS that although there was police presence at Lewisham Shopping centre, confrontations would likely occur if enforcement was carried out inside of business premises. Furthermore, the Council do not have sufficient resources to carry out enforcement in queues outside of shops, and across public areas in Lewisham. Thus, enforcement would be a last resort. Notwithstanding that, the police and the Council's stance remained that residents should be informed and encouraged to comply with restrictions and hygiene guidelines to help minimise the spread of COVID-19.

The Director of PS continued with his response with an assurance to the Panel that the Council was applying lessons learnt from the first lockdown in regard to its work in local parks and open spaces, and had recruited 58 community champions to work jointly with the police to communicate the public health message to residents. It stated that the recruitment exercise for community champions by the Council was ongoing, and that those presently employed were kept up-to-date via webinars and emails to ensure the delivery of timely and consistent information about COVID-19 to residents in Lewisham.

2. Deaths Data

In response to an enquiry about an increase of 29 in the number of deaths figures reported up to 25 September 2020, the Director of PS advised the Panel that the two primary sources of data on COVID-19 mortality in Lewisham came from the Office for National Statistics (ONS), and the local Registry Office. It was clarified that the data from the ONS was published fortnightly, and included all deaths that had occurred nationally as a result of COVID-19, irrespective of location at the time of the incident, whereas, the local Registry Office collate similar data immediately after the incidents occur. Thus, the time gap between receiving the ONS data and reporting it locally was the reason for the difference in the figures.

3. Test & Trace Activities

Continuing with his response to questions raised, the Director of PS clarified to the Panel that although Lewisham's testing rates increased over the last week, positive tests were lower when compared with other London boroughs. The Panel received confirmation that the Council was deploying and training its COVID-19 Action Teams to test and trace in order to supplement the work of the national team at a local level.

4. Safety in Care Homes

Following on from a question at the last meeting, the Director of PS informed the Panel that councils were now required to designate a care home to manage positive cases and provide evidence of plans in place to keep residents and staff safe.

Commenting on a question raised at the last meeting, the Panel noted confirmation from the Director of PS that the Council had since received a letter from the Department of Health and Social Care regarding the discharge of positive cases of COVID-19 patients into care homes. It was stated that councils were now required to designate care homes in their locality to be checked by the Care Quality Commission as to how positive cases are being managed, and that that the right infection controls were in place to keep residents and staff safe. It was stated that the Director of Public Health was currently putting plans in place for compliance.

5. Financial Effect

The Chair, Councillor Bill Brown, asked that it should be noted that the Panel was concerned about the increase of the financial impact on the Council's response to COVID-19, particularly the cost of work to support and protect vulnerable residents in Lewisham.

RESOLVED that the report be noted

4. Update on temporary measures to support safer walking and cycling in response to the COVID 19 pandemic

RESOLVED the update report on temporary measures to support safer walking and cycling in response to the COVID-19 pandemic be considered at the next meeting of the Panel.

5. Key Decision Plan

The report was received as per the agenda, and noted by the Panel.

In response to a question, the Head of Business and Committees stated that he was aware that the 'Adoption of the Homelessness and Rough Sleeping Strategy' reports would be combined as one overarching report. It was stated that the reason for the combination was to ensure continuous housing provision service to homeless people while the Strategy was being developed.

RESOLVED that the report be noted.

6. Decisions Made by Mayor on 7 October 2020 - open session

RESOLVED that decisions made at the meeting of the Mayor and Cabinet on 7 October 2020, be noted.

7. Scrutiny Update Report

The report was introduced by the Assistant Chief Executive. Members of Select Committees were invited to raise issues they considered necessary for information and/or comment.

Councillor Muldoon, Chair of Healthier Communities Scrutiny Committee stated that the Committee had not met since the last meeting of the Panel. However, it should be noted that it made a referral to Mayor and Cabinet on 7 October 2020 to express views that test and trace activities would be effective if conducted locally, rather than by central government.

RESOLVED that the report be noted.

The meeting closed at 8.30pm

Chair

Agenda Item 2



Overview and Scrutiny Business Panel

Declaration of Interest

Date: 24 October 2020

Key decision: No

Class: Part 1

Ward(s) affected: All

Contributors: Chief Executive / Head of Business and Committee

Outline and recommendations

Members are asked to declare any personal interest they have in any item(s) of the agenda

1 Personal interests

There are three types of personal interest referred to in the Council's Member Code of Conduct:-

- (1) Disclosable pecuniary interests
- (2) Other registerable interests
- (3) Non-registerable interests

2 Disclosable pecuniary interests are defined by regulation as:-

- (a) Employment, trade, profession or vocation of a relevant person* for profit or gain
- (b) Sponsorship –payment or provision of any other financial benefit (other than by the Council) within the 12 months prior to giving notice for inclusion in the register in respect of expenses incurred by you in carrying out duties as a member or towards your election expenses (including payment or financial benefit from a Trade Union).
- (c) Undischarged contracts between a relevant person* (or a firm in which they are a partner or a body corporate in which they are a director, or in the securities of which they have a beneficial interest) and the Council for goods, services or works.

- (d) Beneficial interests in land in the borough.
- (e) Licence to occupy land in the borough for one month or more.
- (f) Corporate tenancies – any tenancy, where to the member’s knowledge, the Council is landlord and the tenant is a firm in which the relevant person* is a partner, a body corporate in which they are a director, or in the securities of which they have a beneficial interest.
- (g) Beneficial interest in securities of a body where:-
 - (a) that body to the member’s knowledge has a place of business or land in the borough; and
 - (b) either
 - (i) the total nominal value of the securities exceeds £25,000 or 1/100 of the total issued share capital of that body; or
 - (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person* has a beneficial interest exceeds 1/100 of the total issued share capital of that class.

*A relevant person is the member, their spouse or civil partner, or a person with whom they live as spouse or civil partner.

(3) Other registerable interests

The Lewisham Member Code of Conduct requires members also to register the following interests:-

- (a) Membership or position of control or management in a body to which you were appointed or nominated by the Council
- (b) Any body exercising functions of a public nature or directed to charitable purposes , or whose principal purposes include the influence of public opinion or policy, including any political party
- (c) Any person from whom you have received a gift or hospitality with an estimated value of at least £25

(4) Non registerable interests

Occasions may arise when a matter under consideration would or would be likely to affect the wellbeing of a member, their family, friend or close associate more than it would affect the wellbeing of those in the local area generally, but which is not required to be registered in the Register of Members’ Interests (for example a matter concerning the closure of a school at which a Member’s child attends).

(5) Declaration and Impact of interest on members' participation

- (a) Where a member has any registerable interest in a matter and they are present at a meeting at which that matter is to be discussed, they must declare the nature of the interest at the earliest opportunity and in any event before the matter is considered. The declaration will be recorded in the minutes of the meeting. If the matter is a disclosable pecuniary interest the member must take no part in consideration of the matter and withdraw from the room before it is considered. They must not seek improperly to influence the decision in any way. **Failure to declare such an interest which has not already been entered in the Register of Members' Interests, or participation where such an interest exists, is liable to prosecution and on conviction carries a fine of up to £5000**
- (b) Where a member has a registerable interest which falls short of a disclosable pecuniary interest they must still declare the nature of the interest to the meeting at the earliest opportunity and in any event before the matter is considered, but they may stay in the room, participate in consideration of the matter and vote on it unless paragraph (c) below applies.
- (c) Where a member has a registerable interest which falls short of a disclosable pecuniary interest, the member must consider whether a reasonable member of the public in possession of the facts would think that their interest is so significant that it would be likely to impair the member's judgement of the public interest. If so, the member must withdraw and take no part in consideration of the matter nor seek to influence the outcome improperly.
- (d) If a non-registerable interest arises which affects the wellbeing of a member, their, family, friend or close associate more than it would affect those in the local area generally, then the provisions relating to the declarations of interest and withdrawal apply as if it were a registerable interest.
- (e) Decisions relating to declarations of interests are for the member's personal judgement, though in cases of doubt they may wish to seek the advice of the Monitoring Officer.

(6) Sensitive information

There are special provisions relating to sensitive interests. These are interests the disclosure of which would be likely to expose the member to risk of violence or intimidation where the Monitoring Officer has agreed that such interest need not be registered. Members with such an interest are referred to the Code and advised to seek advice from the Monitoring Officer in advance.

(7) Exempt categories

There are exemptions to these provisions allowing members to participate in decisions notwithstanding interests that would otherwise prevent them doing so. These include:-

- (a) Housing – holding a tenancy or lease with the Council unless the matter relates to your particular tenancy or lease; (subject to arrears exception)
- (b) School meals, school transport and travelling expenses; if you are a parent or guardian of a child in full time education, or a school governor unless the matter relates particularly to the school your child attends or of which you are a governor;
- (c) Statutory sick pay; if you are in receipt
- (d) Allowances, payment or indemnity for members
- (e) Ceremonial honours for members
- (f) Setting Council Tax or precept (subject to arrears exception)

Agenda Item 3



Overview and Scrutiny Business Panel

Scrutiny of the Council's COVID-19 Response

Date: 24 November 2020

Key decision: No

Class: Part 1

Ward(s) affected: All

Contributors: Chief Executive and Council Gold Lead.

Outline and recommendations

The purpose of this report is to provide an update and assurance to the Overview and Scrutiny Business Panel about the Council's response to COVID-19.

The Overview & Scrutiny Business Panel is recommended to:

- Note this update on the Council's response to COVID-19.

Timeline of engagement and decision-making

- **30 April 2020:** Council Urgency Committee agreed a programme of Council meetings in light of the Council's focus on responding to the immediate challenges of COVID-19.
- **5 May 2020:** Overview and Scrutiny Business Panel (OSBP) agrees an approach to receive a monthly COVID-19 update item that provides a high-level strategic overview of the Council's response to COVID-19
- **26 May 2020:** [OSBP discusses update paper on the Council's response to COVID-19.](#)
- **23 June 2020:** [OSBP discusses update paper on the Council's response to COVID-19.](#)
- **21 July 2020:** [OSBP discusses update paper on the Council's response to COVID-19.](#)
- **18 August 2020:** [OSBP discusses update paper on the Council's response to COVID-19.](#)
- **September 2020:** Select Committees resume, agreeing work programmes for the rest of the municipal year. On 29 September [OSBP discusses update paper on the Council's response to COVID-19.](#)
- **13 October 2020:** [OSBP discusses update paper on the Council's response to COVID-19.](#)

1. Summary

- 1.1. The purpose of this report is to provide an update and assurance for the Overview and Scrutiny Business Panel (OSBP) about the Council's ongoing response to COVID-19.
- 1.2. The COVID-19 update agenda item at OSBP was designed as a temporary mechanism during COVID-19 to replace usual scrutiny arrangements during the pandemic when scrutiny committees were wound down. This agenda item provides a strategic oversight of the management of the response from the Council's Gold lead. This report provides an update on developments since the last report in October 2020 and key metrics used by officers to monitor and manage ongoing response to COVID-19.

2. Recommendations

- 2.1. The Overview & Scrutiny Business Panel is recommended to:
 - Note this update on the Council's response to COVID-19.

3. Policy Context

- 3.1. The content of this report is consistent with all the Council's corporate priorities (as outlined in the Corporate Strategy 2018-22) as the need to protect the health and wellbeing of all our residents (particularly the most vulnerable) at the current time underpins the delivery of every commitment within the strategy. However, the recommendations are particularly relevant under the priority of:
 - *Delivering and defending: health, social care and support* – ensuring everyone receives the health, mental health, social care and support services they need
- 3.2. The Coronavirus Act (2020) sets out the temporary emergency measures that enable public bodies, such as local authorities, the NHS and police to respond to the COVID-19 outbreak. These measures are wide-ranging and involve the establishment of new powers and duties as well as changes to existing powers and duties.

4. Background

- 4.1. On 5 May, OSBP agreed that all formal scrutiny activity be channelled through the Overview and Scrutiny Business Panel, which will receive a standing item at each meeting to provide members and the public with a high-level strategic overview and assurance about the Council's response to COVID-19. Full Overview and Scrutiny Committee and all Select Committees ceased operating and all scrutiny activity was channelled through OSBP and specifically the seven scrutiny chairs.
- 4.2. At the AGM in July, Council agreed that Overview and Scrutiny Committee, six Select Committees (and potentially task and finish groups) all begin again in September, along with the wider council bodies of planning, licencing, audit etc.
- 4.3. In August, in light of the recommencement of all wider scrutiny bodies, the Chief Executive advised OSBP that officers would consider how best to provide timely information to members through the most relevant channel to avoid duplication of efforts and reporting.
- 4.4. At the 19 September meeting of OSBP, it was agreed that this regularly update paper continue and include key metrics and data collected by officers to support the ongoing response to COVID-19.

5. Lewisham Council's response to COVID-19

- 5.1. On 11 March, the Council activated emergency measures to respond to COVID-19. Council Gold and a borough-wide COVID Committee Groups were established, both

working to a shared strategy and objectives as set out in previous reports to OSBP. An incident response team was established to support on the response to COVID-19. In March 2020, the Council, and as part of a pan-London agreed position, identified a set of critical services that were to be the focus of maintaining delivery above all other services throughout the COVID-19 pandemic. The COVID-19 response team have revised the Council's response strategy and objectives as presented to OSBP in October to reflect the challenges faced by the second wave and to align with the London-wide response strategy which was updated for the second wave at the end of September.

- 5.2. On 31 October 2020, following several weeks of increasing case numbers with vast areas of the country under "local lockdown" and renewed restrictions in place for the whole of England and the devolved nations, the Prime Minister announced a second national "lockdown" in England. From 5 November, national restrictions were introduced across England to reduce day-to-day contact between people and therefore reduce the spread of infection. The new measures mean that, in England, people must stay at home except for specific purposes, avoid meeting people you don't live with, except for specific purpose, and the closure of certain businesses and venues. These measures are planned to be eased on 2 December 2020.
- 5.3. In comparison to the national "lockdown" in March 2020, there are a few differences to the measures in place. Schools, colleges and universities will continue to stay open for the duration of the national lockdown, with students being encouraged not to return home during term time to prevent the spread of the virus. Close family members or friends will be allowed to leave their home to visit a person staying in a care home in order to support the health and wellbeing of residents and their relationships with friends and family. There will also not be any formal shielding as was established during the first wave, where shielding people were told not to leave home for any reason. More information on shielding is detailed at section 5.20 – 5.24 below. Support bubbles have been introduced for this second lockdown which help those who are feeling isolated. Unlike the lockdown during March and April, people are allowed to exercise or visit a public outdoor space with one person from another household, granted social distancing is maintained.

Managing critical services

- 5.4. As during March and April, the Council is ensuring that critical services are maintained throughout this lockdown. The Council has also defined a number of new initiatives and work streams that have arisen from the COVID-19 pandemic response as critical services in themselves. New measures such as Shielding and key Public Health initiatives have been classed as critical.
- 5.5. The performance of critical service delivery is closely monitored by the Council's Gold Group through a daily dashboard of data. The data monitoring dashboard indicates if and when a critical service is struggling due to high demand or absence which will prompt action to provide resources to ensure the continued delivery of critical service.
- 5.6. Critical council services will continue to operate throughout November. Schools will remain open, housing services including essential maintenance and repair services will continue and adult and children's social care services will continue however day centres are closed until restrictions are lifted.
- 5.7. The following services have changed as a result of the restrictions: parks, children's play areas and toilets remain open however tennis courts, basketball courts, outdoor gyms and multi-use games are closed. Cafes can offer takeaway service only. Leisure centres, swimming pools and the lake at Beckenham Place Park are closed and the phased reopening of Glass Mill, Forest Hill Pools and Wavelengths has been postponed. Markets will only be open for food, hardware and gardening items. All libraries in Lewisham have closed. A click and collect service is available at Deptford

Lounge, Downham Library and Torridon Community Library.

- 5.8. The Council's waste collection teams are still collecting bins. The recycling centre at Landmann Way is still open but only with a pre-booked appointment. Controlled Parking Zones and Pay and Display car parks are operating as usual. All ceremonies, including marriage, civil partnership and citizenship ceremonies at Lewisham Register Office will be postponed with no new bookings until restrictions are lifted. Notice appointments and birth registrations will continue and death registrations will continue to be handled by telephone. Cemeteries, crematoriums and memorial gardens will remain open for those attending funerals. Funerals will continue with up to 30 people attending.
- 5.9. As with wave one, all Council services have been prioritised for the purposes of responding to COVID-19 for the second wave. During the first wave, the Council was able to maintain its critical services throughout lockdown. In some cases services were supported with Council staff who volunteered to step out of their substantive role to work in a critical service where demand was high or absence was an issue. The volunteering scheme was one of the key success factors in the Council's response to COVID-19, the scheme has been reviewed and developed to ensure greater resilience for deployed staff.
- 5.10. Staff from non-critical services will be deployed to the new COVID-19 Action Team to support critical services and the Council's response to wave two. The COVID-19 Action Team replaces the Council's volunteer scheme and is staffed by officers from non-critical service areas who have been deployed to support the Council's response. As at the beginning of November, there are currently around 60 members of staff working as part of the COVID-19 Action Team.

Testing

- 5.11. The current Government guidance says that if people have symptoms of COVID-19 they should get a test which can be booked over the phone or online. The Government is currently planning to increase the numbers of asymptomatic testing to help pick up more cases and limit the spread of COVID-19.
- 5.12. Currently in Lewisham there are two testing sites: one mobile testing site every other day in Catford, and one local testing site open every day in Deptford. At the time of writing, the Council is preparing to open a third testing site in Lewisham town centre. Residents in care homes are being testing on a monthly basis and staff are testing weekly. This identifies asymptomatic cases and supports effective isolation to prevent outbreaks in care homes. The Council will also be allocated 50 tests per day to enable us to invite symptomatic essential workers or members of a priority group to be tested at a specific local testing site. The Council will have full control over who is targeted to receive these tests, providing the individuals are symptomatic.
- 5.13. On 9 November, the Government announced that that rapid-turnaround lateral flow tests will be sent by NHS Test and Trace to local public health leaders to expand testing capacity for asymptomatic cases. A pilot initiative was announced on 10 November in which 50 local Directors of Public Health would receive 10,000 lateral flow tests for priority groups. Lewisham is one of the 50 local authorities to receive this first batch of lateral flow tests. The Government also announced that the pilot would be followed up with a weekly allocation of lateral flow tests for upper-tier local authorities, equivalent to 10% of their population. In Lewisham, for example this is around 30,000 tests. At the time of writing, there has been no further guidance from government on what is required from a local authority perspective to administer these test.

Contact tracing

- 5.14. Once someone tests positive for COVID-19, their contacts are identified are asked to self-isolate to prevent further spread of infection. The national contact tracing system,

NHS Test and Trace, employs contact tracers to make telephone calls to the contact of positive cases, advising them to self-isolate and to get a test if they develop symptoms. When a positive case is identified in a complex setting, such a school, a health setting, care home or prison, Public Health Specialists working in Local Health Protection Teams work closely with local authorities to manage complex situations and outbreaks. In Lewisham, this function is delivered by the London Coronavirus Response Cell working closely with Lewisham's Public Health team,

- 5.15. Around 100 local authorities in the UK are now opting to develop local contact tracing systems to supplement the national scheme. Local test and tracing seeks to contact those people that NHS Test and Trace is unable to reach. In addition to telephone based contact, many Councils are including a door knocking element to reach people who are unable to be contacted on the phone. As well as harnessing local authority knowledge of and relationships with local people and place to increase contact tracing performance, local contact tracing also enables Councils to identify resident support needs and connect people with available statutory and voluntary and community sector support.
- 5.16. While there is no national directive for local authorities to implement local contact tracing, a number of London Councils have started local contact tracing and the majority of boroughs, including Lewisham, are working towards launching a local system over the coming weeks. Lewisham Council has identified staff who have been reassigned from their substantive roles, as part of the COVID-19 Action Team, to be trained to deliver the local contact tracing service. The Council plans to implement local contact tracing from 16 November.

Communications and community champions

- 5.17. A communications and engagement strategy is in place to support the Council's COVID-19 response, in particular supporting NHS Test and Trace in Lewisham. We are ensuring frequent, consistent and targeted messaging to raise awareness of different ways to get a COVID-19 test, motivate Lewisham's residents to protect each other by completing the test and trace process, inform and reassure Lewisham's diverse communities and deliver effective public health messages for hard to reach groups and those in high risk settings.
- 5.18. The Council is sharing core public health messages across all our channels and with local leaders such as ward members, faith leaders and school leaders. We are using a range of communications and engagement channels to target messaging across the borough, such as news media, social media, Council website, email updates, paid-for advertising, engagement with community leaders and communications to ward members.
- 5.19. We have also established a network of COVID-19 Community Champions who help spread truthful information about COVID-19, helping our community avoid myths and stay safe. The Council sends weekly emails to Community Champions, equipping them with the knowledge and understand to disseminate key information in our communities. The Council's Director of Public Health hosts fortnightly question and answer webinars with Community Champions to support the spread of accurate information. The Council has to date recruited 115 Community Champions and is currently working on a similar model for young people.

Supporting the Clinically Extremely Vulnerable

- 5.20. People classed as clinically extremely vulnerable (i.e. at the greatest risk of severe illness due to COVID-19) were advised to shield at the start of the pandemic – this involved taking additional action to prevent themselves from coming into contact with the virus (e.g. staying at home at all times and avoiding any face-to-face contact)
- 5.21. During the first wave of COVID-19, the Government created a centrally coordinated

shielding programme for people who did not have family, friends, neighbours or other nearby networks to assist them. The support offer covered two key areas:

- Essential groceries – a free, standardised weekly parcel of food and household essentials, and priority delivery slots with supermarkets;
 - Medicines – arrangements to have medicines delivered to people’s homes by local community pharmacies or their dispensing doctor
- 5.22. The shielding programme was paused on 31 July. All clinically extremely vulnerable individuals are currently being advised to adopt strict social distancing rather than full shielding measures.
- 5.23. There are a number of differences between the government advice for clinically extremely vulnerable people from the first wave to the second wave. In the first wave of the pandemic, clinically extremely vulnerable people were advised to shield completely, not go outdoors if possible and register their support needs on a centralized online system whereas now, clinically extremely vulnerable people are allowed to go outdoors for exercise and also to attend medical appointments. Whereas in the first wave the Government directly provided food boxes to shielded individuals, which was supplemented by food from the local authority, there is now no free food offer from central government and residents can access food locally via the foodbank using their usual means tested approach. Clinically extremely vulnerable people still have access to priority supermarket slots.
- 5.24. In the first wave, the Council assigned a number of staff to provide outreach support to shielding residents. Now, around 20 Council staff from the COVID-19 Action Team are making proactive contact with new clinically extremely vulnerable people and those who have requested, or previously received support. All clinically extremely vulnerable residents have been contacted directing them to the local community connections Lewisham offer. Direct calls are being made to clinically extremely vulnerable people in order of priority need – from those who have registered need online then new additions not previously contacted in wave one and then the most vulnerable clinically extremely vulnerable people from the last wave.

Personal Protective Equipment (PPE)

- 5.25. Where essential services (e.g. care providers, schools) are unable to obtain PPE through their usual supplier and dedicated wholesaler routes, they have had access to an emergency supply chain (originally facilitated by the London Resilience Forum, and subsequently through pan-London procurement arrangements). Since April 2020, the Council has been coordinating the distribution of these emergency supplies for providers based in Lewisham.
- 5.26. Since the establishment of the local emergency supply hub, the Council has been working to ensure a stable supply of PPE and sufficient emergency stock for front-line workers across the borough. The PPE supply market has now stabilised, and supplier tracking by the local authority and communication from the Department for Health & Social Care (DHSC) indicates that there are currently no national PPE supply issues.
- 5.27. In September 2020, the Department for Health and Social Care informed local authorities and providers that the intention was for all COVID-19 related PPE to be distributed free of charge via an online portal for the following providers:
- Adult social care homes and domiciliary care settings
 - Children’s care homes and secure children’s care homes
 - Children’s residential special schools
 - Primary Care (GP practices, optometrists, dental practices including urgent dental care centres)

- Community pharmacies
 - Substance misuse services
- 5.28. For providers not eligible for the portal, a new supply route will be stood up via local authorities. This will apply to the following providers:
- Local authorities (including children and adult social care workers)
 - Mental health community care
 - Personal assistants
 - Domestic violence refuges
 - Rough sleeping services
 - All education (and childcare) services
- 5.29. Emergency PPE distribution arrangements continue to be coordinated by redeployed staff from the COVID-19 Action Team. The Council is currently working on the arrangements for making PPE available in line with the revised guidance for local authorities.

6. COVID-19 in Lewisham – position as at 13 November 2020

- 6.1. The number of cases in Lewisham has remained steady and below the London and England levels.
- 6.2. There were just over 300 new cases in Lewisham during the week up to 06 November (most up to date reporting range). The majority of London boroughs continue to see higher levels than this. The 7 day infection rate in Lewisham remains below the London average. We continue to monitor the situation daily to enable us to respond appropriately.
- 6.3. The testing rate in Lewisham has steadily increased but remains below the London average (which has also increased). However Lewisham positivity rates have decreased and remain below the London level.
- 6.4. Case numbers and infection levels in Lewisham:

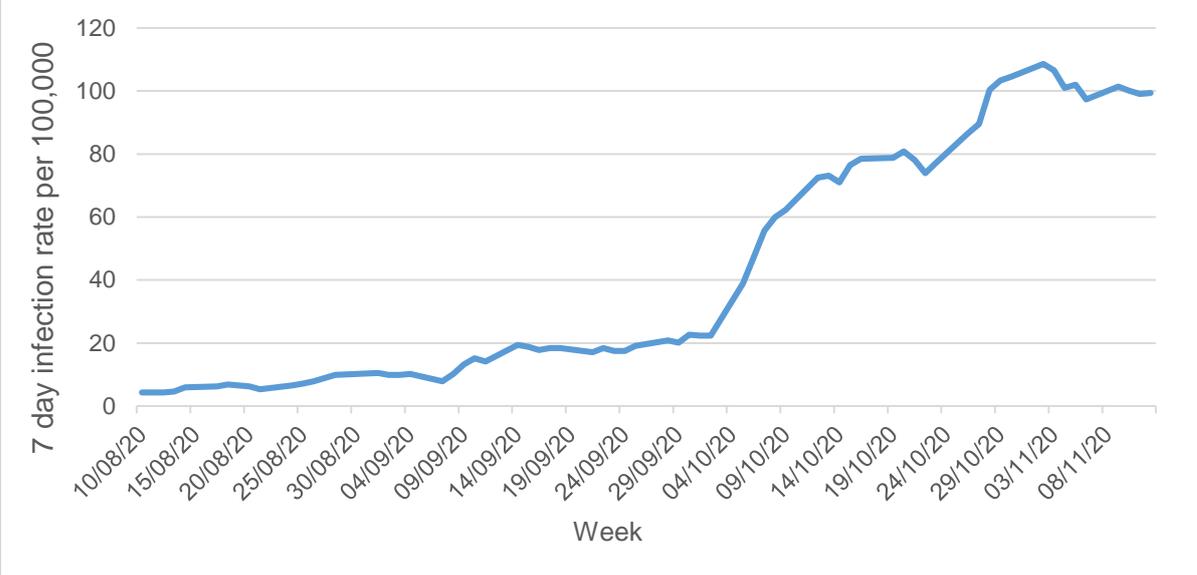
Number of COVID-19 lab confirmed cases in Lewisham			
Last 7 days	Last 14 days	Last 21 days	Total cases
304	620	940	3,261

Rate of lab-confirmed cases in the last 7 days (per 100,000 people)		
Lewisham	London	England
99.4	154.9	219.8

- 6.5. As at 13 November, the weekly testing rate per 100,000 population (7 day moving average) is 278.7, compared to 310.4 at a London level. The seven day test positivity levels (per 100 tests) in Lewisham are 5.4% compared to 8.0% across London. The seven day infection rate per 100,000 population is 105.0 in Lewisham compared to 158.5 in London.

6.6. The graph below shows the 7-day rate of infection per 100,000 in Lewisham since August 2020.

7-day infection rate per 100,000 in Lewisham since August 2020



6.7. The R number is the average number of secondary infections produced by a single infected person. An R number of 1 means that on average every person who is infected will infect 1 other person, meaning the total number of infections is stable. If R is 2, on average, each infected person infects 2 more people. If R is 0.5 then on average for each 2 infected people, there will be only 1 new infection. If R is greater than 1 the epidemic is growing, if R is less than 1 the epidemic is shrinking. The higher R is above 1, the more people 1 infected person infects and so the faster the epidemic grows.

6.8. As 13 November, the reproduction (R) number for London is: **1.0 - 1.2**.

6.9. Between 26 August 2020 and 6 October 2020¹, the proportion of COVID-19 cases in Lewisham residents where the ethnic origin is “unknown” remains high. This impacts on the accuracy and reliability of any analysis of the impact of ethnicity on COVID-19 case rates in Lewisham and the age/ethnicity profile of cases in the borough.

6.10. Whilst the results must be interpreted with caution, the following patterns can be observed in the analysis of age/ethnicity of cases of COVID-19 in Lewisham residents between the end of August and beginning of October: in cases in the under 18 age group, people of white ethnic origin are over represented in comparison to the proportion of white people in that age group in the total population, and Black residents are over-represented in cases in the young adult age group (18-34) compared to the total population in that age group.

6.11. In cases in the 35-64 age group people of Asian ethnic origin are over represented in comparison to the proportion of Asian people in that age group in the total Lewisham population. In cases in the 65+ age group, people of “other” ethnic origin are over-represented.

6.12. It isn’t currently possible to make direct comparisons between the age/ethnicity profile of cases in Lewisham and those in London or England as the regional and national data isn’t broken down in this way. When comparing the ethnic profile of cases of all

¹ Latest available analysis at the time of writing.

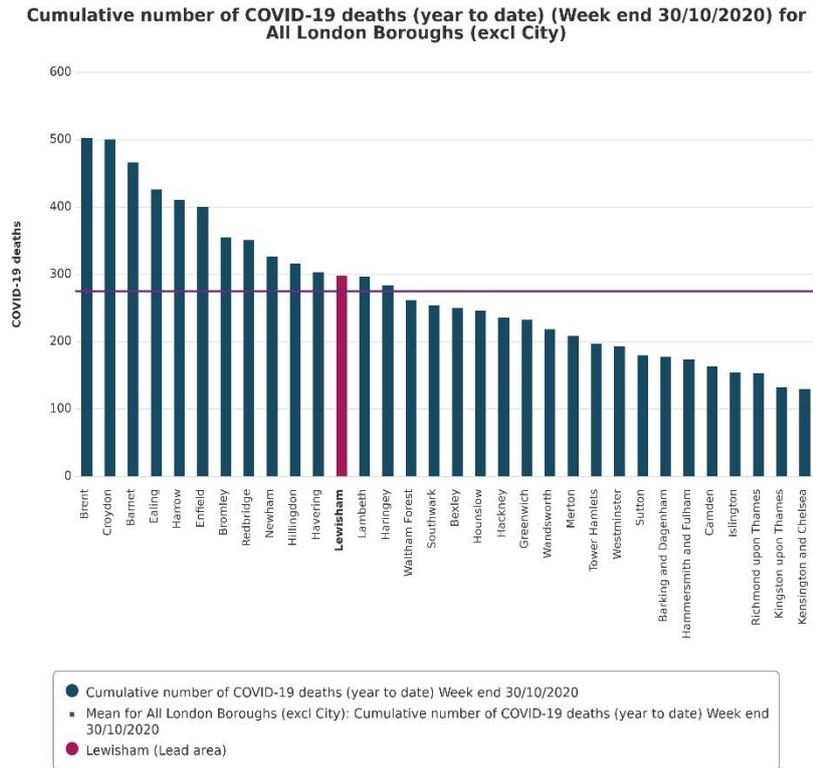
ages in Lewisham to those in London, the following patterns can be observed: 60% of cases in Lewisham are in those of white ethnic origin compared to 50.5% in London as a whole, 21% of cases in Lewisham are in those of Black ethnic origin compared to 8.5% in London and 8% of cases in Lewisham are in those of Asian ethnic origin compared to 23.5% in London.

- 6.13. Public Health England (PHE) publish case rates by 100,000 population by ethnicity for England. This data shows that the Ethnic groups with the highest rates of cases across England are currently Pakistani and “Other”, with case rates (per 100,000) of 337.6 and 388.9 respectively
- 6.14. This analysis has highlighted some differences in the ethnic profile of cases in different age bands in Lewisham with those of white ethnic origin being over-represented in cases in the youngest age group and those of Black and Asian ethnic origin being overrepresented in the 18-34 and 35-64 year age groups respectively. The proportion of cases of Black ethnic origin is considerably higher in Lewisham than London. This could partially be explained by the size of the Black population in Lewisham but the Council’s Public Health and Gold Team are undertaking further investigation as to the causes of this inequality and potential mitigating actions for Lewisham

Mortality in Lewisham

- 6.15. There are two primary sources of information on COVID-19 mortality in all settings in Lewisham – Office of National Statistics (ONS) and Lewisham Registered Deaths.
- 6.16. ONS data is currently the only official, verified source of COVID-19 deaths registered in the UK that is available down to a local authority level. The data is published fortnightly and the numbers will therefore differ to the local registered deaths data that is available prior to verification by ONS. [This data is publically available from the ONS website.](#)
- 6.17. The Public Health Team now routinely receive details of all deaths registered at Lewisham Registry Office on a weekly basis. This information is considered highly confidential and sensitive. It is also shared before the official data verification process undertaken by ONS and for these reasons it is not for wider publication.

6.18. A total of 298 deaths from COVID-19 have been registered in Lewisham and verified by ONS up to 30 October from the beginning of the year.

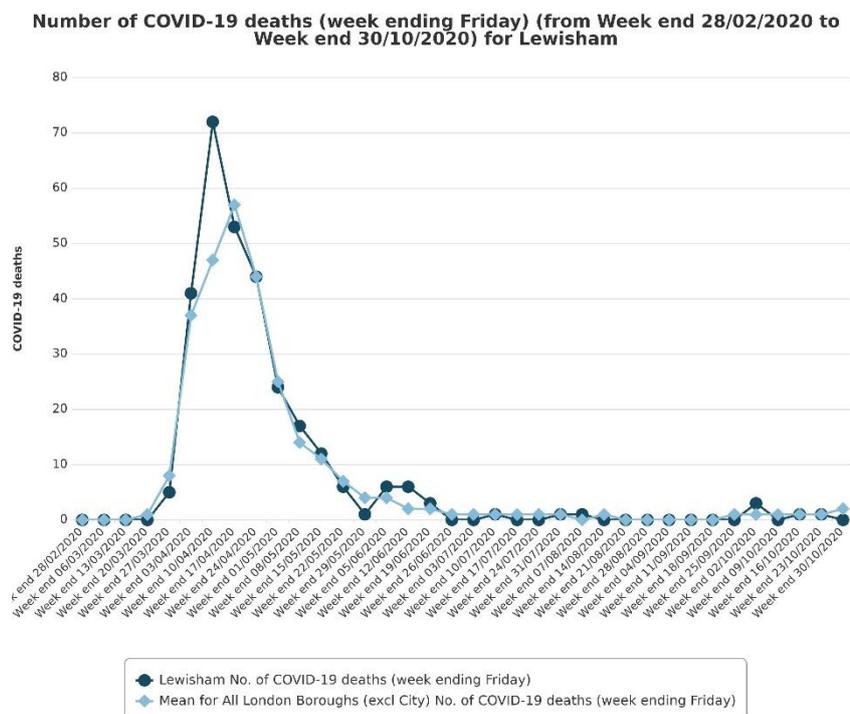


Source: Office for National Statistics

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6.19. Lewisham has the 12th highest cumulative number of deaths from COVID-19 of all London boroughs.

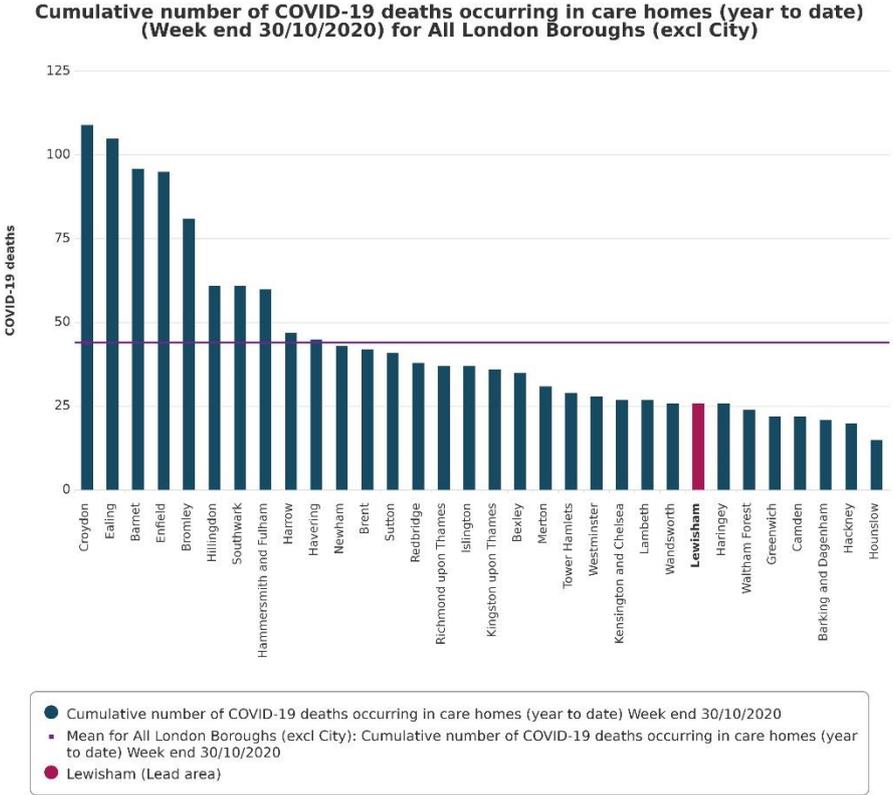
6.20. The graph below illustrates the number of deaths from COVID-19 in Lewisham compared to the mean for all London Boroughs from end of February to end of October.



Source: Office for National Statistics

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- 6.21. Up to 30 October there have been 26 COVID-19 deaths registered as occurring in care homes in Lewisham.
- 6.22. ONS data on COVID-19 deaths in care homes has been standardised by calculating the rate of deaths per 1000 care home beds, to enable a comparison to other London boroughs. The graph below indicates that Lewisham has the 8th lowest rate of deaths in care homes and considerably below the London mean of 44.



Source: Office for National Statistics

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- 6.23. There have been no deaths from COVID-19 registered in care homes in Lewisham since the week ending 2 October 2020.

7. Financial implications

- 7.1. The Council is facing in-year financial pressures due mainly to the need to ensure that throughout the COVID-19 pandemic the Council continues to protect its residents and maintain front line critical services. This has resulted in an estimated COVID-19 impact of £67m with a funding gap of up to £20m and service overspending of £10m. This however doesn't take into account the potential costs of the second wave, which is difficult to quantify at this stage. Much of the second wave costs will depend on the extent the lockdown measures are in place for, the potential increase demand of our services and the longer term impact the pandemic will have on our economy.
- 7.2. Taking the estimated costs and lost income considerations of the COVID-19 response and additional support from government into account, the Council has sufficient reserves to meet these financial commitments at present. While the impact of the COVID-19 response may reduce the Council's financial resilience to face future shocks, it is the section 151 officer's assessment that the circumstances do not require

consideration of a section 114 notice (in consultation with the Head of Paid Service and the Monitoring Officer) at this time.

8. Legal implications

- 8.1. The Coronavirus Act 2020 received Royal Assent on 25 March this year. It gives the Government emergency powers to combat the COVID 19 pandemic. The provisions of the Act are time-limited for two years, though this period may be shortened by ministerial direction. In addition the Act is subject to Parliamentary review every 6 months.
- 8.2. The Act enables the Government to restrict or prohibit public gatherings, control or suspend public transport, order businesses such as shops and restaurants to close, temporarily detain people suspected of COVID-19 infection, suspend the operation of ports and airports, enrol medical students and retired healthcare workers in the health services, relax regulations to ease the burden on healthcare services, and assume control of death management in particular local areas.
- 8.3. Many of its provisions are specific to local government. For example the Act temporarily suspends local authorities' legal duty to meet the care needs of all people who are eligible under the Care Act 2014. Instead, councils will have a duty to provide care only if necessary to avoid breaching a person's rights under the Convention of Human Rights (ECHR). However as set out in the report, the Council has not sought to rely on any of the easements to the Care Act allowed in the Coronavirus Act.
- 8.4. The Act also makes provisions for elections and annual general meetings to be deferred and for council meetings to be held remotely.
- 8.5. A number of directions have been made to legislative provisions using the Coronavirus provisions. For example, the Secretary of State issued a direction on 31 March 2020 to Ofqual about the calculation of students' GCSE, AS and A level results and on 9 April in respect of technical qualifications though many of the government's intentions for local government have been expressed through non statutory guidance. Whilst having no statutory force, the Council would be well advised to have regard to this guidance, and only departing from it with good reason, particularly bearing in mind that the Secretary of State retains the power to issue directions if necessary.
- 8.6. Under Section 17 Crime and disorder Act 1998 the Council has a duty in the exercise of its functions to consider the impact of all their functions and decisions on crime and disorder in their local area.
- 8.7. Section 12 of the Health and Social Care Act inserted a new section 2B into the NHS Act 2006 to give a local authority a new duty to take such steps as it considers appropriate to improve the health of the people in its area. The steps in this report are consistent with that duty.
- 8.8. Under S3 Local Government Act, 1999 the Council must make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness. This duty remains even in these exceptional circumstances.

9. Equalities implications

- 9.1. There is emerging evidence that suggests a disproportionate impact of COVID-19 on groups with protected characteristics. National research shows there are significant health inequalities affecting Black African and Caribbean communities, which are perpetuated by inequalities in the wider determinants of health such as housing, employment and education. These have been exacerbated by COVID-19 and may underpin some of the excess deaths in these populations.
- 9.2. Lewisham Council and Birmingham City Council are partnering to conduct a review

gather insights on health inequalities within Black African and Caribbean communities in Birmingham and Lewisham asking ‘how do we break the cycle of inequality?’. The Council has also submitted evidence to the Women and Equalities Committee about the different and disproportionate impact that the Coronavirus – and measures to tackle it – is having on people with the protected characteristics under the Equality Act.

- 9.3. The Council is supplementing this work with an extensive impact assessment of COVID-19 on the borough, with a focus on those with protected characteristics.
- 9.4. The Equality Act 2010 (the Act) introduced a public sector equality duty (the equality duty or the duty). It covers the following protected characteristics: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.
- 9.5. In summary, the Council must, in the exercise of its functions, have due regard to the need to:
 - eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
 - advance equality of opportunity between people who share a protected characteristic and those who do not
 - foster good relations between people who share a protected characteristic and those who do not
- 9.6. It is not an absolute requirement to eliminate unlawful discrimination, harassment, victimisation or other prohibited conduct, or to promote equality of opportunity or foster good relations between persons who share a protected characteristic and those who do not. It is a duty to have due regard to the need to achieve the goals listed in the paragraph above.
- 9.7. The weight to be attached to the duty will be dependent on the nature of the decision and the circumstances in which it is made. This is a matter for members, bearing in mind the issues of relevance and proportionality. They must understand the impact or likely impact of the decision on those with protected characteristics who are potentially affected by the decision. The extent of the duty will necessarily vary from case to case and due regard is such regard as is appropriate in all the circumstances.
- 9.8. The Equality and Human Rights Commission has issued Technical Guidance on the Public Sector Equality Duty and statutory guidance entitled “Equality Act 2010 Services, Public Functions & Associations Statutory Code of Practice”. The Council must have regard to the statutory code in so far as it relates to the duty and attention is drawn to Chapter 11 which deals particularly with the equality duty. The Technical Guidance also covers what public authorities should do to meet the duty. This includes steps that are legally required, as well as recommended actions. The guidance does not have statutory force but nonetheless regard should be had to it, as failure to do so without compelling reason would be of evidential value. The statutory code and the technical guidance can be found at:
 - <https://www.equalityhumanrights.com/en/advice-and-guidance/equality-act-codes-practice>
 - <https://www.equalityhumanrights.com/en/advice-and-guidance/equality-act-technical-guidance>
- 9.9. The Equality and Human Rights Commission (EHRC) has previously issued five guides for public authorities in England giving advice on the equality duty:
 - The essential guide to the public sector equality duty
 - Meeting the equality duty in policy and decision-making
 - Engagement and the equality duty: A guide for public authorities

- Objectives and the equality duty. A guide for public authorities
 - Equality Information and the Equality Duty: A Guide for Public Authorities
- 9.10. The essential guide provides an overview of the equality duty requirements
- The essential guide to the public sector equality duty
 - Meeting the equality duty in policy and decision-making
 - Engagement and the equality duty
 - Equality objectives and the equality duty
 - Equality information and the equality duty
- 9.11. The essential guide provides an overview of the equality duty requirement including the general equality duty, the specific duties and who they apply to. It covers what public authorities should do to meet the duty including steps that are legally required, as well as recommended actions. The other four documents provide more detailed guidance on key areas and advice on good practice. Further information and resources are available at:
- <https://www.equalityhumanrights.com/en/advice-and-guidance/public-sector-equality-duty-guidance>

10. Climate change and environmental implications

- 10.1. There are no direct climate change and environmental implications arising from this report.

11. Crime and disorder implications

- 11.1. There are no direct crime and disorder implications arising from this report.

12. Health and wellbeing implications

- 12.1. There are no direct health and wellbeing implications arising from this report, however it should be acknowledged that COVID-19 presents a serious threat to the health and wellbeing of Lewisham's residents, as it does across the world. The Council's response and recovery objectives are rooted in promoting good public health and safety for Lewisham's residents.

13. Background papers

- 13.1. [Overview and Scrutiny Business Panel 5 May 2020 - Scrutiny of the Council's COVID-19 Response](#)
- 13.2. [Overview and Scrutiny Business Panel 26 May 2020 - Scrutiny of the Council's COVID-19 response.](#)
- 13.3. [Overview and Scrutiny Business Panel 23 June 2020 – Scrutiny of the Council's COVID-19 response.](#)
- 13.4. [Overview and Scrutiny Business Panel 21 July 2020 – Scrutiny of the Council's COVID-19 response.](#)
- 13.5. [Overview and Scrutiny Business Panel 18 August 2020 – Scrutiny of the Council's COVID-19 response.](#)
- 13.6. [Overview and Scrutiny Business Panel September 2020 – Scrutiny of the Council's COVID-19 response.](#)
- 13.7. [Overview and Scrutiny Business Panel October 2020 – Scrutiny of the Council's COVID-19 response.](#)

14. Glossary

Term	Definition
Council Gold	A gold/silver/bronze command structure is a hierarchy used by the emergency services and other public sector organisations (including local authorities) to manage the response to major incidents. Gold command is responsible for formulating a strategy for dealing with the incident and has overall control of resources.
COVID-19	Coronavirus disease (COVID-19) is an infectious disease caused by a newly discovered coronavirus. The three main symptoms of COVID-19 are a high temperature and a new, persistent cough, and loss or change in sense of smell or taste.
Overview and Scrutiny Business Panel	<p>Lewisham has two Business Panels (sub-committees of the Overview and Scrutiny Committee).</p> <p>Overview & Scrutiny Business Panel is made up of the chair and vice-chair of the Overview and Scrutiny Committee, the chair of each of the Select Committees, and two other non-Executive councillors.</p> <p>The main functions of Business Panel are reviewing key decisions once they have been taken (potentially “calling in” key decisions that have been made but not yet implemented); coordinating and approving the overall scrutiny work programme; and allocating scrutiny work in the event that it crosses the remit of more than one scrutiny body.</p> <p>Three parent governors and two diocesan representatives sit on the Education Business Panel, alongside the councillors that make up the regular Business Panel. The Education Business Panel reviews.</p>
Shielding	Those who are at the greatest risk of severe illness and have been advised to shield by the NHS.

15. Report author and contact

- 15.1. If there are any queries about this report, please contact Charlotte Parish, Principal Officer – Policy, Service Design and Analysis, by phone (020 8314 6101) or by email charlotte.parish@lewisham.gov.uk.



Overview and Scrutiny Business Panel

Report title: Update on temporary measures to support safer walking and cycling in response to the COVID 19 pandemic

Date: 24 November 2020

Key decision: No

Class: Part 1

Ward(s) affected: All

Contributors: Zahur Khan, Director of Public Realm

Outline and recommendations

Following a report to Overview and Scrutiny Business Panel in May 2020, and an update report provided to the Committee in September 2020, this report provides an update on the changes that have been made to the Lewisham and Lee Green Low Traffic Neighbourhood (LTN) and provides a further update on the overarching measures to support safer walking and cycling in response to the COVID 19 pandemic. The primary aim of the measures is to facilitate those walking and cycling to do so safely, whilst also maintaining social distancing.

The Overview & Scrutiny Business Panel is asked to receive and comment on the update report.

Timeline of engagement and decision-making

The Overview and Scrutiny Panel considered a report on 26 May 2020. Following that a delegated decision was taken by the Executive Director for Housing, Regeneration & Environment on 2 June 2020.

An update report was provided to members of the Overview and Scrutiny Business Panel for their meeting on 29 September 2020, although it should be noted that this was not discussed at the meeting.

All measures outlined in this and previous reports are consistent with the longer term objectives of the borough's Transport Strategy and Local Implementation Plan 2019-2041, which was agreed by Mayor & Cabinet in January 2019.

1. Summary

- 1.1. The purpose of this report is to provide an update on the short term changes that have been made to the Lewisham and Lee Green Low Traffic Neighbourhood (LTN) and provide an update on the other temporary transport measures to support pedestrians and cyclists during the COVID 19 pandemic. The primary aim of those measures is to facilitate those people walking and cycling, to do so safely whilst maintaining social distancing. The package of interventions will help support the recovery from this crisis, whilst also being in alignment with a wider range of longer term policy objectives.

2. Recommendations

- 2.1 The Overview & Scrutiny Business Panel is asked to receive and comment as necessary on the contents of this report.

3. Policy Context

- 3.1. In response to the COVID-19 pandemic, in May 2020, the DfT asked local authorities to act quickly, and within weeks, to introduce schemes to create more space for walking and cycling, whilst also maintaining social distance. In response a growing number of local authorities across the UK and beyond are considering which measures to put in place to help people safely make the essential trips they need to on foot or by bicycle.
- 3.2. The measures are also consistent with the Council's long term transport strategy and climate commitments, which support and encourage a shift away from private car use towards more sustainable, active modes of travel, such as walking, cycling and public transport.

4. Emergency transport measures in response to COVID-19

- 4.1. The emergency transport measures in response to COVID-19 fall within four programmes and an update and further information in relation to each of these programmes is provided in the following section.

Creating quieter residential streets for walking and cycling – Lewisham and Lee Green Low Traffic Neighbourhood

- 4.2. One of the projects to be delivered as part of the Council's emergency transport

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response to the pandemic is the Lewisham and Lee Green LTN. The aim of the scheme is to support safe walking and cycling, enable social distancing and to provide alternatives to private car use because capacity on public transport is limited.

- 4.3. The Lewisham and Lee Green LTN was delivered from early July 2020 using both physical and camera enforced modal filters. Background document 5 includes a map of the measures that have been delivered. The physical barriers use planters and bollards to prevent most motor vehicles from passing through, whilst the camera enforced modal filters use automatic number plate recognition (ANPR) cameras to achieve compliance. ANPR camera modal filters were used where the modal filter location was on a bus route and / or the emergency services route network.
- 4.4. The locations for the temporary modal filters within the Lewisham and Lee Green LTN were identified following consideration of a range of information. The assessment factored in traffic data, resident complaints received and officer observations. They were also informed by previous engagement that had been undertaken on the Healthy Neighbourhood project. They are in areas where through-traffic was already known to be an issue, and where higher volumes of traffic were anticipated to return as lockdown restrictions were eased. Nearby footways are also less than three metres wide, making it more difficult for pedestrians to socially distance. Other strategic factors, such as the proposed cycle network identified in the 2018 Lewisham Cycling Strategy, were also taken into consideration.
- 4.5. Following delivery of the LTN, streets within the area experienced the benefits of the scheme with lower traffic levels observed as a result of vehicular traffic through routes being removed. The TfL Cycling Action Plan identifies that safety remains the biggest barrier to cycling and that more than half of Londoners who don't cycle choose not to because they are scared of traffic. By reducing traffic levels one of the main barriers to cycling is reduced and, in addition, the conditions for pedestrians are improved. Consequently more people were noted making journeys by foot and on cycle.
- 4.6. However, through site observations and feedback from Ward Members and residents it was clear that neighbouring areas outside of the LTN were experiencing more negative impacts, such as increased levels of traffic using their streets, such as Hither Green Lane and Springbank Road, and reports of essential journeys taking considerably longer due to the impact and traffic levels of main roads. In addition, correspondence was received indicating objection to the scheme and there is a petition requesting the removal of the road closures, which at the time of writing this report had received 11,807 signatures.
- 4.7. TfL also shared information in relation to the levels of congestion being experienced on their network and the impact this was having on bus journey times. Two key corridors were used to monitor bus performance:
 - Catford Gyratory to Burnt Ash Hill/Westthorne Avenue junction; and
 - Burnt Ash Road and Burnt Ash Hill (between the A20 and A205)
- 4.8. For the corridor from Catford Gyratory to Burnt Ash Hill / Westthorne Avenue junction, journey times increased at the beginning of July, stayed relatively stable through July-August then increased again end of August-September. In the week commencing 20th September 2020 average journey times were 1.2 mins/km higher than last year 7am-7pm (7.3 vs 5.4 mins/km). Bus passengers were experiencing a 4.4 minute increase above the 2019/20 average of 12.4 minutes.
- 4.9. For the Burnt Ash Rd & Hill corridor, journey times increased across all peaks from end of July through August. From the end of August, the AM peak has continued to increase but the PM & Interpeak have levelled/decreased. In the week commencing 20th September average journey times were 1.4 mins/km higher than last year 7am-

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7pm (6.6 vs 5.4 mins/km). Bus passengers were experiencing a 1.4 minute increase above the 2019/20 average of 6.2 minutes.

- 4.10. In relation to individual bus routes the information shared by TfL indicated that the route that was experiencing the greatest delays was route 202 in an eastbound direction in the pm peak (from 4pm to 7pm). The average journey time change, since 31 August compared to pre-lockdown, was an additional 3.9 minutes. It is considered that this is also associated with a particular pinch point on the road network where the A205 goes under the railway bridge to the east of the junction of the A205 / Hither Green Lane and Verdant Lane.
- 4.11. Officers worked collaboratively with TfL to see if these combined impacts could be mitigated through traffic signal timings. A review of signal timings for all of the junctions along the A205 between Torridon Road and Burnt Ash Hill was undertaken and changes made to increase the cycle time. This increased the time available for all vehicle movements, but focused on reducing delay on the A205. A review of signal timing was also undertaken in Lewisham Town Centre and all of the junctions between Lee Green and Sidcup Road on the A20 with the aim of increasing capacity to reduce delays to all movements. It should be noted that all of the sites are actively managed and timings respond according to delays observed. The limit of improvements that could be achieved by signal timing changes alone had been reached and changes on-street were required to further address the issues identified.
- 4.12. It should be noted that the LTN is not solely responsible for the issues identified above, however, it is recognised that it is a contributing factor and therefore, having received this feedback, it was important that the Council listened and responded. Further, it was always said that changes to the scheme would be made if needed and this is a key part of implementing a scheme as a trial. As a result short term changes were introduced from 9th November 2020, which are outlined below and were communicated to residents on 16th October 2020 (see background document 6).
 - I. On Manor Lane, the existing camera was adjusted to allow vehicles to pass through in both directions, except heavy goods vehicles (HGVs)
 - II. On Manor Park, the existing camera was adjusted to allow vehicles to travel northbound (towards Lee High Road). The camera will continue to enforce vehicles who try to travel southbound.
 - III. The existing cameras on Ennersdale Road and Dermody Road was adjusted to allow vehicles to travel one-way west to east (from Hither Green towards Lee Green). The camera will continue to enforce vehicles who try to travel east to west (from Lee Green towards Hither Green)
 - IV. On Leahurst Road the planters will remain in place and the fire gate will be removed to allow vehicles to travel west to east (Hither Green to Lee Green). A new camera will enforce vehicles travelling from east to west (Lee Green to Hither Green). The existing width restriction will be changed to a weight restriction to enable enforcement by camera to achieve the same outcome.
- 4.13. The Council will also work with local schools to implement School Streets in the LTN as soon as possible, which will mean timed closures of some individual streets to coincide with drop off and pick up times.
- 4.14. It is considered that these changes strike a balance between retaining some of the benefits of the low traffic neighbourhood that have recently been realised, and addressing some of the issues that have arisen, as a result of a number of factors. Allowing traffic to travel from Hither Green to Lee Green at Dermody Road, Ennersdale Road and Leahurst Road will mean that this route is available, which has the potential to reduce the delays currently being experienced across the wider network. We know

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that the delays being experienced on the south circular are greatest in the eastbound direction. We and TfL therefore believe that these measures could help to relieve some pressure being experienced at particular locations, such as on Hither Green Lane and the South Circular.

- 4.15. The scheme will continue to be monitored in line with the monitoring strategy (see background document 4). The air quality monitors will continue to be in place and the traffic counts will be repeated at the same locations so a like for like comparison of data is able to be undertaken. Officers will also continue to liaise with TfL and utilise their data in relation to bus performance, which uses GPS transponders to provide information on bus journey times, and the impact on their network.
- 4.16. The data collected from the monitoring of the scheme will be included in the public consultation material, and together all of this information will be considered as part of the review of the scheme to be undertaken in April 2021.
- 4.17. Following the implementation of the changes outlined in paragraph 4.12, a short survey is planned for mid December 2020.
- 4.18. The review of the scheme that is to be undertaken will also consider the responses to the public consultation which will be undertaken in March 2021. The consultation strategy is yet to be fully developed, but the current thinking is that this is likely to be hosted on the Lewisham website consultation portal with a series of questions to understand views on both the original scheme and the amended scheme. A consultation document will be made available which will provide an overview of the schemes and the monitoring data that has been gathered. The consultation will be publicised using the Council's normal communications channels, as well as a letter drop to the residents and businesses in the vicinity of the scheme area.
- 4.19. The consultation material will need to strike a balance between providing the public with a sufficient level of information to enable them to reach an informed view, but ensuring the information is easily understandable for the majority. A range of consultation methods will also be employed so that the consultation reaches as many people as possible and encourages as many responses as possible.

Creating quieter residential streets for walking and cycling – phase 1 modal filters

- 4.20. An initial tranche of locations were delivered where rat running has historically been identified as an issue, and where it was feared higher volumes of traffic would be likely to re-emerge. This is based on traffic data, resident complaints, and/or officer observations. The footways in these locations are also below 3m. This tranche included filters at George Lane, Silverdale and Bishopsthorpe Road, Glenbow Road, Scawen Road, South Row and Kitto Rd. An update on the status of each of these filters is provided below.

South Row – This modal filter was temporarily lowered as a result of discussions with Morden College about their delivery and servicing requirements and the difficulties that they were experiencing due to the combination of the closure, the weight restriction on Kidbrooke Gardens and the size of vehicle that they need to have access. Discussions have been held with the Royal Borough of Greenwich regarding this location and the potential to reinstate the modal filter. Should it be reinstated the HGV restrictions on Kidbrooke Gardens would need to be lifted to provide an alternative servicing route for vehicles servicing Morden College. Further measures will also need to be introduced to dissuade motorists from driving onto the heath to circumnavigate the closure point. The timing for progressing the next steps for this location is yet to be agreed, but Ward Councillors and residents / businesses in the immediate vicinity will be given sufficient notice, with a letter

drop to be organised.

Kitto Road – This location has been proven contentious and has been subject to repeated vandalism. Consideration is currently being given to the appropriate next steps for this location, which will be subject to further funding being allocated.

Scawen Road – this location, which sits outside Sir Francis Drake school, serves a dual purpose of acting as a school street, whilst also benefitting the wider community outside school hours by reducing traffic along Scawen Road. Initial findings suggest that there is likely to have been minimal traffic displacement. As with all filter locations, Commonplace feedback has been mixed.

George Lane – Following feedback from residents and Ward Members, officers have been reviewing options for the George Lane modal filter and will be changing the measure to a weight restriction. The change will be initiated in December and put in place with the necessary signs and changes to the temporary traffic order. It is considered that this option will address the issues being experienced by the residents of Springrice Road, whilst also providing the continuity of a measure and some level of protection from HGV traffic for residents of George Lane.

Bishopsthorpe and Silverdale – these filters remain in place, and as with all filter locations, there is mixed feedback on Commonplace. Concerns have been raised regarding the impact of displaced traffic onto Mayow Road. However, some preliminary monitoring has shown only a 3% increase in traffic volumes immediately after implementation (excluding cycles and powered two wheelers which are currently permitted through the filter).

Glenbow Road – this filter remains in place, and as with all filter locations, there is mixed feedback on Commonplace. Initial officer findings suggest that traffic displacement is minimal. The filter improves pedestrian and cycle safety around the park entrances and for those using the cycle route.

Creating more pedestrian space in busy public places, at pressure points

- 4.21. As outlined in the previous OSBP report of 29 September 2020, officers identified a number of locations on high streets and at park entrances where the existing conditions meant that it was difficult for pedestrians to comply with social distancing due to limited footway widths and/or shop queuing systems, and intervention was considered necessary. These measures are primarily funded by the DfT Reopening High Streets Safely funding.
- 4.22. An initial tranche of schemes were implemented earlier in the year, with further locations subsequently added. All of the locations listed below have been monitored closely on site and via Commonplace to check they are working as intended, and remain in place to date.
- Sangley Road, Foxberry Road, Dartmouth Road, Hither Green Lane and Wells Park Road:- suspension of parking bays and / or loading bays to create more space for pedestrians;
 - Blackheath Village: Implementation of a one-way system for pedestrians due to constrained footways;
 - Coulgate Street: timed closure of street to support businesses by facilitating al-fresco dining;

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- Staplehurst Road: a parklet trial which provides covered outdoor seating in place of parking bays, to support businesses. The equipment and installation was provided as a free trial by the supplier.
- 4.23. Where parking bays have been suspended to create more space for pedestrians, water-filled barriers were installed to physically restrict parking in the suspended bays. These measures have been in place since June 2020, at which time they were expected to be in place for a limited duration. As the COVID-19 situation remains ongoing, these measures to facilitate social distancing are now expected to be required for a longer period than initially anticipated, depending on the speed of rollout of a vaccine and subsequent reduction in cases.
 - 4.24. The water-filled barriers require regular monitoring and periodic maintenance, e.g. refilling with water and moving back into position where they have been displaced. The cost of maintaining the barriers is around £3,600 for 6 months per site. Consideration is therefore currently being given to removing the water-filled barriers and replacing them with temporary double yellow lines to prohibit parking without the need for physical barriers. This would provide a restriction which is understood by the general public. Removal of the barriers would also result in an increase in footway space where the barriers were previously installed on the footway. This would be a one off cost of approximately £1,200 per site, plus a cost for the necessary traffic order of approximately £600 across all sites. This offers a lower cost solution, whilst also meeting the desired objectives. If at the end of the pandemic, a decision is taken to reinstate the parking, the double yellow line markings could be removed at a cost of around £1300 across all sites.
 - 4.25. Further schemes are in development for Deptford High Street and Montpelier Vale in Blackheath, which will also seek to create more space for pedestrians, support businesses and improve cycle safety. Further details will be published on the Commonplace platform and communicated to local residents and businesses in the vicinity via letter drop, once they are agreed. The temporary pedestrian signage in Blackheath is also being refreshed as it has a limited lifespan, but is considered to still be of benefit, particularly given the second lockdown.
 - 4.26. In the May 2020 report Luxmore Gardens was identified as one of the locations where interventions were considered necessary and measures would be implemented. It was intended that parking on one side of Luxmore Street, which currently has footway parking on both sides of the street making it difficult to safely practice social distancing, would be suspended. Unfortunately the funding bid to TfL to progress this scheme was not successful as it did not meet their criteria, nor does it meet the DfT funding criteria and therefore this scheme has not been implemented. However, if further funding becomes available, there remains an aspiration to progress this scheme, subject to an assessment of competing priorities.

Creating safer spaces for pedestrians / cyclists outside schools

- 4.27 School streets are streets or parts of streets that are closed to vehicular traffic for part of the day at school pick up and drop off times, when schools are open. This will provide a safe area for children entering or leaving the school during these periods, facilitating the ability to socially distance at the school gates, where feasible.
- 4.28 Schools have been prioritised based on a range of criteria, with highest priority given to those with school support for the programme, footway widths below 3m, higher traffic volumes and higher pupil numbers.
- 4.29 Schemes have been put in place at the following school streets, with some schools

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using temporary barriers in the short term whilst delivery of the equipment required to deliver the full scheme is awaited. This is due to longer than anticipated lead times on the equipment due to high demand from other local authorities:

- Adamsrill Primary School;
- All Saints CE School;
- Ashmead Primary School
- Conisborough College
- Deptford Green School;
- John Ball School
- Kelvin Grove Primary School;
- Prendergast Ladywell School,
- Sir Francis Drake School; and
- Tidemill Academy School

- 4.30 At the time of writing this report further school streets are due to be implemented at the following locations in the coming weeks: Athelney, St William of York, St John the Baptist, Lucas Vale, Holbeach and Coopers Lane.
- 4.31 The remaining schools will have school streets implemented in January 2021 upon receipt of the necessary camera enforcement equipment: Gordonbrock, Elliot Bank, Rushey Green, Brindishe Green, Haseltine, Rathfern, Kilmorie, Myatt Garden, Holy Cross and Good Shepherd. Unfortunately due to the national shortage of camera equipment these delivery timescales are longer than initially anticipated.
- 4.32 As noted earlier in the report, consideration is also being given to the most appropriate way of bringing forward school street proposals for the schools in the Lee Green area, given the recent changes that have been made.
- 4.33 There are a number of schools where it has not been possible to implement school streets due to feasibility and funding constraints. Where this hasn't been possible in the short term, but where the school have expressed support for the programme, we have been considering other temporary measures. This includes temporary footway widening at the school gates, which should still help to create more space for social distancing and/or coloured surfacing on the carriageway to help improve awareness of the school, slow speeds and improve safety for those travelling by active modes such as walking and cycling. This includes the following schools: Torridon and Sandhurst. There is an aspiration to extend these measures to St Mary Magdalen, Childeric, and Turnham as part of the next phase, and in the meantime the schools have been provided social distancing stickers for application to the footway outside, and temporary 'slow down' signs mounted on lamp columns.
- 4.34 When further funding becomes available, further school streets will be implemented where there is the support for this from schools. To date a further 8 schools have registered an interest in having school streets. Funding will be prioritised based on the criteria set out in para 4.28.
- 4.35 A summary of the initial feedback received from those school streets implemented to date has highlighted the following:
- Positives: a calmer environment has been created at school pick up and drop off; there is a better relationship between residents and schools; anecdotally residents are seeing more walking/cycling on the street and not just amongst those travelling to/from the school; have been generally well received by schools.
 - Negatives: some residents are feeling that their movement is being restricted, Of 10 school streets implemented so far, only 2 have raised issues of abuse from drivers wishing to pass through the restriction, which should be resolved

when the physical equipment arrives. The use of temporary barriers is only being pursued where schools are in agreement to managing this.

- Other constructive comments: a suggestion that a section of the school noticeboards is dedicated to project updates and feedback. Some residents have requested bike maintenance sessions on the street and cycle training sessions to support the uptake of cycling, which has been arranged.

- 4.36 Before traffic monitoring has been undertaken. Post monitoring will be undertaken once the final schemes have been implemented to understand the full impact. This will include traffic surveys, perception surveys, hands up surveys and air quality monitoring at a number of schools.

Creating safer spaces for pedestrians / cyclists along key corridors

- 4.37 These measures primarily seek to increase space for cyclists through the provision of 'pop up' cycle lanes. However, there are also opportunities to provide extended footway space for pedestrians where necessary and feasible. To date, no schemes have been delivered as part of this project due to challenges in meeting the TfL criteria regarding minimum cycle lane widths as a result of constraints on carriageway widths and also a need to avoid significant civil works. However, elements of the TfL criteria are now seemingly being relaxed so these schemes are being revisited. The schemes that are currently under consideration are routes along the Brookmill Road / Thurston Road corridor and Baring Road. Further news of the next tranche of London Streetspace funding is awaited to inform how to proceed.

5. Financial implications

- 5.1. There are no financial implications directly arising from this report. However, the following information may be of interest to the Committee:
- 5.1.1. A funding deal between the Government and TfL has been reached to cover the remainder of 2020/21. This deal includes a further £75m for active travel for the remainder of the financial year to cover both TfL roads and borough roads.
- 5.1.2. It has facilitated the re-instatement, within limits, of the Local Implementation Plan (LIP) funding with £23m approved for the LIP programme for the remainder of the current financial year 20/21. This funding has been applied to each borough based on the current LIP formula and Lewisham's allocation is £761,000. There was a previously agreed programme of works for 2020/21 which was paused as a result of the pandemic. Officers are currently considering how this funding should be utilised in the context of the previously approved programme and the schemes that have been delivered in the first half of the year utilising other funding.
- 5.1.3. Confirmation from the DfT regarding the second Tranche of the DfT Emergency Active Travel Fund, to which TfL submitted a bid for London for £20m of borough projects, is still awaited.

6. Legal implications

- 6.1. The Legal implications as outlined in the 26 May 2020 Overview and Scrutiny Business Panel report are still applicable. Any further Legal implications that arise from undertaking the next steps will be addressed in the appropriate decision report.

7. Equalities implications

- 7.1. All staff are trained to meet their responsibilities as outlined in the Equality Act 2010.

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- 7.2. Section 149 of the Equality Act 2010 (“the Act”) imposes a duty that the Council must, in the exercise of its functions, have due regard to:-
- 7.3. eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Act;
- 7.4. advance equality of opportunity between persons who share a relevant protected characteristic and those who do not;
- 7.5. foster good relations between persons who share a relevant protected characteristic and persons who do not share it.
- 7.6. The protected characteristics under the Act are: age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation.
- 7.7. The duty is a “have regard duty” and the weight to attach to it is a matter for the decision maker bearing in mind the issues of relevance and proportionality.
- 7.8. The equalities implications of the measures were set out in the previous OSBP report and any further equalities implications that arise from undertaking the next steps will be addressed in the appropriate decision report.

8. Climate change and environmental implications

- 8.1. There is a legal requirement on the local authority to work towards air quality objectives under Part IV of the Environment Act 1995 and relevant regulations made under that part. Encouraging more journeys to be made by walking and cycling rather than private transport will help to protect against a car based recovery from the COVID-19 pandemic, and the negative impacts associated with vehicular traffic. Keeping traffic and congestion to a minimum will help maintain the improved air quality that has been experienced under lockdown conditions. This will, in turn, help in achieving the objectives set out in the Council’s Air Quality Action Plan (see background paper 6) and Climate Action Plan.
- 8.2. Any climate change and environmental implications that arise from undertaking the next steps will be addressed in the appropriate decision report.

9. Crime and disorder implications

- 9.1. A number of the modal filter locations and equipment have been subject to criminal damage. Officers have liaised with the Council’s Strategic Community Safety Services Manager and with the Police on these issues, particularly in relation to incidents where we have information that could assist in identifying the individuals that caused the damage.
- 9.2. Any crime and disorder implications that arise from undertaking the next steps will be addressed in the appropriate decision report.

10. Health and wellbeing implications

- 10.1. The health and wellbeing implications of the measures were set out in the previous OSBP report and any further implications that arise from undertaking the next steps will be addressed in the appropriate decision report.

11. Background papers

1. London Streetspace Plan: interim guidance for boroughs (TfL May 2020)
<http://content.tfl.gov.uk/lsp-interim-borough-guidance-main-doc.pdf>
2. Corporate Strategy 2018-2022

<http://councilmeetings.lewisham.gov.uk/documents/s61022/Draft%20Corporate%20Strategy%202018-2022.pdf>

3. Transport Strategy and Local Implementation Plan 2019-2041 (LIP3)
<https://lewisham.gov.uk/inmyarea/regeneration/transport-and-major-infrastructure/local-implementation-plan>
4. Monitoring Strategy - Lewisham and Lee Green LTN -
<https://lewishamcovidresidentialstreets.commonplace.is/schemes/proposals/monitoring-strategy-lewisham-and-lee-green-update/details>
5. Lewisham and Lee Green Low Traffic Neighbourhood newsletter -
<https://lewisham.gov.uk/documents?query=lewisham%20and%20lee%20green%20low%20traffic%20neighbourhood&sort=score>
6. Changes to the Lewisham and Lee Green Low Traffic Neighbourhood - [https://s3-eu-west-2.amazonaws.com/commonplace-customer-assets/lewishamcovidresidentialstreets/lee%20green%20map%20-%202016-10-20%20\(002\).pdf](https://s3-eu-west-2.amazonaws.com/commonplace-customer-assets/lewishamcovidresidentialstreets/lee%20green%20map%20-%202016-10-20%20(002).pdf)
7. Lewisham Air Quality Action Plan (2016-2021)
<https://www.lewisham.gov.uk/myservices/environment/air-pollution/Documents/LewishamAirQualityActionPlanDec2016.pdf>

12. Glossary

12.1. The table below includes a glossary of terms, abbreviations and acronyms used in this report

Term	Definition
COVID-19	Coronavirus disease (COVID-19) is an infectious disease caused by a newly discovered coronavirus
DfT	Department for Transport
EHRC	Equality and Human Rights Commission
EAA	An Equalities Analysis Assessment (EAA) is undertaken when making changes to the way a service is being delivered to ensure that the Council is meeting its obligations in relation to the Equality Act 2010 and the Council's equality objectives
Equality Act 2010	The Equality Act 2010 legally protects people from discrimination in the workplace and in wider society.
ETO	An Experimental Traffic Management Order is a legal order made by a Local Authority which manages the behaviour of all road user where consultation is carried out after the order becomes live, with the restrictions already in place. This type of order may be in place for up to 18 months.
Highways Act 1980	An Act of the Parliament of the United Kingdom dealing with the management and operation of the road network in

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Term	Definition
	England and Wales
LLW	London Living Wage
Modal filter	a road closure that stops motor vehicles, but which still allows pedestrians and cyclists (including electric cargo cycles) and powered two wheelers through
Modal shift	The change from one mode of transport to another, such as from car to bicycle or public transport.
NHS	National Health Service
RTRA 1984	The Road Traffic Regulation Act 1984 is an Act of Parliament in the United Kingdom, which provides powers to regulate or restrict traffic on UK roads, in the interest of safety
School street	Streets or parts of streets that are closed to vehicular traffic for part of the day at school pick up and drop off, while schools are open
TfL	Transport for London
TLRN	Transport for London Road Network – a network of roads for which Transport for London is the Highway Authority
TMA	The Traffic Management Act 2004 (TMA) is an act of parliament that was introduced to tackle congestion and disruption on the road network. The TMA places a duty on local authorities to make sure traffic moves freely and quickly on their roads and the roads of nearby authorities
TMO	A Traffic Management Order (TMO) is a legal order made by a Local Authority which manages the behaviour of all road users and which is consulted on prior to restriction being made live
TTO	A Temporary Traffic Order (TTO) is an order made by a Local Authority to restrict or prohibit traffic on the road for road works, where there is a likelihood of danger to the public or to allow litter and cleaning duties to be carried out. Normally requires a notice of intent for at least 7 days before
TTRN	A Temporary Traffic Regulation Notice (TTN) is a notice which may be use to immediately put into effect a TTO where it appears to a Local Authority that the restriction or prohibition should come into force without delay

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Term	Definition
Zero carbon	Achieving net zero carbon dioxide emissions by balancing carbon emissions with carbon removal or simply eliminating carbon emissions altogether

13. Report author and contact

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Agenda Item 5



Overview and Scrutiny Business Panel

Key Decision Plan

Date: 24 November 2020

Key decision: No

Class: Part 1

Ward(s) affected: All

Contributors: Chief Executive / Head of Business and Committee

Outline and recommendations

Members are asked to receive a draft copy of the statutory Key Decision Plan and an explanatory appendix

1. Recommendation

It is recommended that the Business Panel receives and comments on the draft Key Decision Plan

FORWARD PLAN OF KEY DECISIONS

Forward Plan December 2020 - March 2021

This Forward Plan sets out the key decisions the Council expects to take during the next four months.

Anyone wishing to make representations on a decision should submit them in writing as soon as possible to the relevant contact officer (shown as number (7) in the key overleaf). Any representations made less than 3 days before the meeting should be sent to Kevin Flaherty 0208 3149327, the Local Democracy Officer, at the Council Offices or kevin.flaherty@lewisham.gov.uk. However the deadline will be 4pm on the working day prior to the meeting.

A "key decision"* means an executive decision which is likely to:

- (a) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates;
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more wards.

February 2020	Renewal of Pension Administration IT System	11/11/20 Mayor and Cabinet	Ian Andrews, IT Procurement and Supplier Manager and Councillor Kevin Bonavia, Cabinet Member for Democracy, Refugees & Accountability		
September 2020	Financial Monitoring	11/11/20 Mayor and Cabinet	Selwyn Thompson, Head of Financial Services and Councillor Amanda De		

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
			Ryk, Cabinet Member for Finance and Resources		
April 2020	Sanctuary Strategy	11/11/20 Mayor and Cabinet	Paul Aladenika, Service Group Manager, Policy Development and Analytical Insight and Councillor Kevin Bonavia, Cabinet Member for Democracy, Refugees & Accountability		
June 2020	Amending Lewisham Homes Articles of Association	11/11/20 Mayor and Cabinet	Michael Moncrieff, Housing Policy & Partnerships Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning		
April 2020	Revised Statement of Licensing Policy	11/11/20 Mayor and Cabinet	Lisa Hooper, Crime, Enforcement & Regulation Manager and Councillor Brenda Dacres, Cabinet Member for Safer Communities		
April 2020	Housing Strategy and Homelessness and Rough Sleeping Strategy	11/11/20 Mayor and Cabinet	Michael Moncrieff, Housing Policy & Partnerships Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning		
October 2020	Lewisham Housing Allocations Policy Review	11/11/20 Mayor and Cabinet	Michael Moncrieff, Housing Policy & Partnerships Manager		

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
			and Councillor Paul Bell, Cabinet Member for Housing & Planning		
October 2020	Acquisition of property to use as Temporary Accommodation	11/11/20 Mayor and Cabinet	Fenella Beckman, Interim Director of Housing and Councillor Paul Bell, Cabinet Member for Housing & Planning		
October 2020	Treasury Mid-Year Review	11/11/20 Mayor and Cabinet	Robert Browning, Principal Accountant – Treasury & Pensions and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources		
October 2020	COVID 19 Transport response - measures to support safer walking and cycling	24/11/20 Executive Director for Housing, Regeneration & Environment	Louise McBride, Head of Highways & Transport and Councillor Sophie McGeavor, Cabinet Member for Environment and Transport		
December 2019	Approval of the draft Lewisham Local Plan for public consultation	25/11/20 Council	Emma Talbot, Director of Planning and Councillor Paul Bell, Cabinet Member for Housing & Planning		
February 2020	Revised Statement of Licensing Policy	25/11/20 Council	Lisa Hooper, Crime, Enforcement & Regulation Manager and Councillor Brenda Dacres, Cabinet Member for Safer Communities		

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
October 2020	Closure of Council Accounts	25/11/20 Council	Selwyn Thompson, Head of Financial Services and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources		
April 2020	Approval of the Local Development Scheme (Update)	09/12/20 Mayor and Cabinet	David Syme, Strategic Planning Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning		
August 2020	Besson Street update	09/12/20 Mayor and Cabinet	Monique Wallace, Planning Manager, Strategic Housing and Councillor Paul Bell, Cabinet Member for Housing & Planning		
September 2020	Catford Regeneration Partnership Ltd Business Plan 2020-21	09/12/20 Mayor and Cabinet	Kplom Lotsu, SGM Capital Programmes and Councillor Paul Bell, Cabinet Member for Housing & Planning		
October 2020	PLACE Ladywell Options Appraisal parts 1 & 2	09/12/20 Mayor and Cabinet	Karen Barke, Head of Strategic Development and Councillor Paul Bell, Cabinet Member for Housing & Planning		
September 2020	SELCHP extension report	09/12/20 Mayor and Cabinet	Wendy Nicholas, Strategic Waste and Environment Manager and Councillor Sophie		

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
			McGeevor, Cabinet Member for Environment and Transport		
June 2020	Extension of Resurfacing and Footways Contract	09/12/20 Mayor and Cabinet	Tom Henry, Engineering Manager, Transport Division and Councillor Sophie McGeevor, Cabinet Member for Environment and Transport		
October 2020	Somerville Redevelopment	09/12/20 Mayor and Cabinet	James Masini, Regeneration and New Supply Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning		
October 2020	Consultation on permanent changes to the Statement of Community Involvement	09/12/20 Mayor and Cabinet	David Syme, Strategic Planning Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning		
October 2020	Lower Sydenham and Bell Green Visioning Study	09/12/20 Mayor and Cabinet	James Masini, Regeneration and New Supply Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning		
November 2020	Early Help and Prevention Strategy and Commissioning intentions	09/12/20 Mayor and Cabinet	Catherine Bunten, Commissioning Manager and Councillor Chris Barnham, Cabinet		

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
			Member for Children's Services and School Performance		
November 2020	Leisure Management Arrangements	09/12/20 Mayor and Cabinet	James Lee, Director of Communities, Partnerships and Leisure and Councillor Andre Bourne, Cabinet member for Culture, Jobs and Skills (job share)		
October 2020	Schools Minor Works Programme 2020	13/01/21 Mayor and Cabinet	Kplom Lotsu, SGM Capital Programmes and Councillor Chris Barnham, Cabinet Member for Children's Services and School Performance		
September 2020	Building for Lewisham Package A s105 & demolition budget approval	13/01/21 Mayor and Cabinet	Karen Barke, Head of Strategic Development and Councillor Paul Bell, Cabinet Member for Housing & Planning		
November 2019	Approval to appoint operator for concessions contract at the lake, Beckenham Place Park	13/01/21 Mayor and Cabinet	Gavin Plaskitt, Programme Manager and Councillor Sophie McGeevor, Cabinet Member for Environment and Transport		
June 2020	Climate emergency action plan update	03/02/21 Mayor and Cabinet	Martin O'Brien, Climate Resilience Manager and Councillor Sophie		

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
			McGeevor, Cabinet Member for Environment and Transport		
December 2019	Additions of new buildings to Local List St Lukes Church	10/02/21 Mayor and Cabinet	Joanna Ecclestone, Senior Conservation Officer and Councillor Paul Bell, Cabinet Member for Housing & Planning		
October 2020	A21 Development Strategy	10/02/21 Mayor and Cabinet	David Syme, Strategic Planning Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning		
November 2020	Small Sites SPD	10/02/21 Mayor and Cabinet	James Masini, Regeneration and New Supply Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning		
November 2020	Determined Admissions Arrangements 2022-23	10/02/21 Mayor and Cabinet	Linda Fuller, Team leadert Admissions & Appeals and Councillor Chris Barnham, Cabinet Member for Children's Services and School Performance		
November 2020	State of the Highways Infrastructure - Asset management Strategy	10/02/21 Mayor and Cabinet	Louise McBride, Head of Highways & Transport and Councillor Sophie McGeevor, Cabinet		

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
			Member for Environment and Transport		
June 2020	Conversion of 77 Amersham Road and 114-116 Manor Avenue to temporary housing	10/03/21 Mayor and Cabinet	James Masini, Regeneration and New Supply Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning		
November 2020	Excalibur Estate - Phase 3 Development	10/03/21 Mayor and Cabinet	James Ringwood, Housing Delivery Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning		
June 2020	Options appraisal of the security contract	10/03/21 Mayor and Cabinet	Chris Damri, SGM Asset Strategy and Technical Support and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources		
August 2020	Occupational Health Employee Assistance Programme contract	10/03/21 Mayor and Cabinet	David Austin, Acting Chief Finance Officer and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources		
October 2019	Mayow Road Supported Living Service Parts 1 & 2	14/07/21 Mayor and Cabinet	Tom Brown, Executive Director for Community Services and Councillor Chris Best, Deputy Mayor and Cabinet Member for Health and Adult Social		

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
			Care		

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials

Renewal of Pension Administration IT System	This report seeks to establish a new contract for the critical Pensions Administration system, including the additional Member Self-Service functionality with the incumbent Heywoods Limited whose current contract expires in October 2020 . The recommendation is to establish the new contract for an additional five year period.
Financial Monitoring	To set out the financial forecasts for 2020/21 as at end of September 2020.
Sanctuary Strategy	This report presents Lewisham's Sanctuary Strategy for approval. The Strategy and approach, draw from the principles of City of Sanctuary and the Council's equalities duties and processes to form a cohesive approach which will see action plans developed across Council services to deliver sanctuary across the business. The strategy sets out the equalities perspective of the sanctuary work. Sanctuary is thematic equalities issue – it relates to a group of individuals who will all have at least one protected characteristics under the Equality Act 2010, and who often have intersectionality of protected characteristics. Sanctuary is ultimately about reducing the marginalisation of refugees, asylum seekers and migrants.
Amending Lewisham Homes Articles of Association	A report seeking approval from Mayor & Cabinet to make a number of changes to the Articles of Association by which Lewisham Homes is incorporated. This includes but is not limited to changes in how the board is composed and governed, some changes in terminology and definition and other procedural matters.
Revised Statement of Licensing Policy	This report seeks approval of Mayor and Cabinet to present the revised Statement of Licensing Policy 2020-25 to Full Council to be determined and published. The Licensing Act 2003 provides Local

	<p>Authorities with a duty to review its Statement of Licensing Policy every five years. The Lewisham Statement of Licensing Policy was last reviewed in 2015. The London Borough of Lewisham's Statement of Licensing Policy sets out the matters which the Licensing Authority will take into consideration when determining licence applications and covers all licensed premises throughout the Borough. When drawing up the Policy, the Licensing Authority has considered the need to promote the four licensing objectives under the Licensing Act 2003 at all times in its decision making.</p>
Housing Strategy and Homelessness and Rough Sleeping Strategy	<p>Adoption of a new Homelessness & Rough Sleeping Strategy for the period 2020-22 which sets out the scale of Homelessness & Rough Sleeping in Lewisham and the approach the council and its partners will take to address these challenges.</p>
Lewisham Housing Allocations Policy Review	<p>The Allocations Policy outlines the priorities by which social housing is allocated, and procedures to be followed in assessing housing need. This paper will ask Mayor and Cabinet to agree a public consultation on proposed changes to the Housing Allocations Policy.</p>
Acquisition of property to use as Temporary Accommodation	<p>Acquisition of property in the Blackheath Ward to use as temporary accommodation to assist with the current Housing need.</p>
Treasury Mid-Year Review	<p>The Treasury Mid-Year review sets the current economic conditions in which the Council is operating in respect of its investments and borrowing, and the Council's Treasury performance (focused on security, liquidity and return in that order) and forecast capital position as at 30 September 2020. It also provides updates on the arrangements in place for Treasury management, and an assessment of compliance against the Treasury Management Strategy as required by the</p>

	Chartered Institute of Finance and Accountancy (CIPFA) Code of Practice.
COVID 19 Transport response - measures to support safer walking and cycling	This report will provide an update and outline next steps in relation to the measures introduced to date.
Approval of the draft Lewisham Local Plan for public consultation	<p>The Local Plan sets out the long-term development strategy for the Borough and is one of the Council's most important documents. It makes provision for new housing, employment and other development needs including the necessary infrastructure to support good growth. It has a key role in implementing the spatial aspects of the Council's Corporate Strategy.</p> <p>A new local plan is being prepared to respond to Lewisham's local requirements and to reflect national and London Plan policy changes that have emerged in recent years.</p> <p>The purpose of this report is to provide Council with the information needed to consider the key outcomes sought by the new Lewisham Local Plan; and to endorse the proposals contained in the Regulation 18 stage "main issues and preferred approaches" document (Draft Local Plan) for statutory public consultation.</p>
Closure of Council Accounts	The report sets out the suite of financial statements for 2019/20 financial year and the external auditors audit findings reports for the main accounts and the pension fund. Also included, is the Annual Governance Statement.
Approval of the Local Development Scheme (Update)	The Local Development Scheme (LDS) is a document that sets out the timetable for the preparation and review of the Council's planning policy documents. This report sets out the details of the new LDS, including the documents that will form the new Local Plan and the timetable for their production.

Besson Street update	A project update following the granting of planning permission by the Strategic Planning Committee.
Catford Regeneration Partnership Ltd Business Plan 2020-21	Annual consideration of the company's Business Plan.
PLACE Ladywell Options Appraisal parts 1 & 2	Presentation of the moving PLACE options appraisal.
SELCHP extension report	The Council has a long term contract with South East London Combine Heat and Power (SELCHP) for the provision of waste treatment services. The contract was entered into in 30 May 1991 and will expire on 1 January 2024. The report considers options for delivery of waste treatment services after the end of the current contract. There will be 3 options. Each option has different implications which will be detailed in the report, Since this is a joint contract involving both Lewisham and the Greenwich it is intended that both Councils will implement the recommended option.
Extension of Resurfacing and Footways Contract	The highways major resurfacing and footways contracts are tendered separately to the main highways term contract as these are currently capital funded. Both these contracts expire on the 31st March 2021 but allow for a year's extension to each of these contracts. This report is for the Council to approve the extensions where proposed by Officers.
Somerville Redevelopment	The demolition of the existing sheltered block, houses and garages at Wellington Close; redevelopment of the site to provide 23 London Affordable Rental homes (15 x 2 bed and 8 x 3 bed).

Consultation on permanent changes to the Statement of Community Involvement	To consider the results of a 6 week non-statutory consultation approved by Mayor & Cabinet on September 16 2020.
Lower Sydenham and Bell Green Visioning Study	To seek approval to commence public consultation on the visioning study for the Lower Sydenham and Bell Green area.
Early Help and Prevention Strategy and Commissioning intentions	This report presents the Early Help and Prevention Strategy for Mayor and Cabinet approval. It sets out the direction of travel across seven key work streams to deliver a step change in our early help and prevention approach and offer for children and families in Lewisham. The report includes recommendations for Mayor and cabinet approval on commissioning intentions in 21/22, specifically for youth services and children and family centres.
Leisure Management Arrangements	This report updates Mayor and Cabinet on the performance of the new Leisure Management contract and the plans to reopen facilities.
Schools Minor Works Programme 2020	Approval of a programme of building works; delegated authority to enter into a works contract; approval to procure a SMWP service contract and approval to extend the existing SMWP service contract for additional year.
Building for Lewisham Package A s105 & demolition budget approval	Awaiting summary
Approval to appoint operator for concessions contract at the lake, Beckenham Place Park	This report seeks the approval of Mayor & Cabinet to award a new five year concession contract for the operation of swimming and boating activities at Beckenham Place Park lake.

Climate emergency action plan update	The Climate Emergency Action Plan agreed on the 11 March 2020 (item 282) included proposals for Mayor and Cabinet to undertake an annual review of progress.
A21 Development Strategy	The A21 Development Strategy will comprise two documents: The A21 Development Framework which will set a vision, objectives and a development strategy for the A21 corridor in the short, medium and long term; and the A21 Design Guidance Supplementary Planning Document which will provide design guidance for development and the public realm. The project will provide planning guidance for developers to help them deliver much needed affordable and private housing in Lewisham. It will also outline how to preserve and enhance local character and the setting of historic buildings located along the A21 and deliver high-quality environmental, public realm and movement improvements. The A21 Development Strategy study area includes the whole to the A21 that lies in Lewisham - running south from Lewisham Town centre through Ladywell, Rushey Green, Catford, Culverly Green, Bellingham, Southend and Downham, down to the borough boundary with Bromley.
Small Sites SPD	The Small Sites Supplementary Planning Document (SPD) will become part of a suite of planning guidance documents which underpin, elaborate and explain the policies within Lewisham's Development Plan. The document is intended to support an increase in the delivery of new homes in the borough as part of the GLA's Homebuilding Capacity Fund.
Determined Admissions Arrangements 2022-23	This report seeks approval for the local authority's admissions arrangements for the academic year 2022/23. The arrangements include:

	The admissions policy for mainstream community schools; The pan London admissions schemes for the planned reception and secondary transfer rounds; the locally coordinated in year admissions scheme; and the Published Admissions Number (PAN) for all community mainstream schools.
State of the Highways Infrastructure - Asset management Strategy	This report includes an update of the Councils highways asset management with the update of the “state of the highways infrastructure”. It reports on the delivery of the Policy and Objectives set out in this strategy
Conversion of 77 Amersham Road and 114-116 Manor Avenue to temporary housing	This report relates to potential opportunities in various locations across the borough for converting properties for use as temporary housing for homeless households. The report sets out the properties, the early design work and the viability based on those designs. The report will request a budget to complete design work, submit planning applications (where applicable) and a budget to complete the work.
Excalibur Estate - Phase 3 Development	This report will set out the options considered for making Phase 3 of the Excalibur Estate Regeneration scheme viable and recommending an option for M&C to agree so that work can commence on the new homes.
Options appraisal of the security contract	Mayor & Cabinet approved an extension of the current security contract with CIS until Dec 2020 at Oct 2019 M&C, subject to an options appraisal to determine whether to insource or re-tender the contract. The Mayor & Cabinet paper will detail that options appraisal and make a recommendation.
Occupational Health Employee Assistance Programme contract	Awaiting summary

Agenda Item 6



Overview and Scrutiny Business Panel

Decisions made by Mayor and Cabinet

Date: 24 November 2020

Key decision: Yes

Class: Part 1

Ward(s) affected: All

Contributors: Chief Executive / Head of Business and Committee

Outline and recommendations

Members are asked to consider decisions taken at a meeting of the Mayor and Cabinet held on 11 November 2020 in open session

1. Recommendation

To consider decisions taken by the Mayor on 11 November 2020, which will come in to force on 25 November 2020 unless called in by the Overview & Scrutiny Business Panel on 24 November 2020.

2. Background

2.1 The Mayor and Cabinet considered the following decisions on 11 November 2020:

- i. Sanctuary Strategy
- ii. Housing Strategy and Homelessness and Rough Sleeping Strategy
- iii. Lewisham Housing Allocations Policy Review
- iv. Treasury Management Mid-Year Review 2020-21
- v. Financial Monitoring
- vi. Amending Lewisham Homes Articles of Association
- vii. Revised Statement of Licensing Policy
- viii. Renewal of Pension Administration IT system
- ix. Acquisition of Sydney Arms to use as Temporary Accommodation

2.2 The notice of the decision in respect of this report is attached below.

2.3 Under the provisions of Standing Orders Part IV E 14, Members may call in an executive decision within 7 days. If this report is not called in, the decisions will come into force on 25 November 2020.



NOTICE OF DECISIONS MADE BY THE MAYOR & CABINET

The Mayor and Cabinet made the following decisions on November 11 2020. All recommendations shown were agreed by a 10-0 vote of voting members in attendance.

The decisions will become effective on November 25 2020 unless called in by the Overview & Scrutiny Business Panel on November 24 2020.

1. Sanctuary Strategy

Having considered an officer report, and a presentation by the Cabinet Member for Democracy, Refugees and Accountability, Councillor Kevin Bonavia, and by the Chief Executive of the Lewisham Refugee and Migrant Network, Rosario Guimba-Stewart, and by a resettled family member, the Mayor and Cabinet agreed that:

- (1) the context for the development of a corporate strategy on sanctuary be noted;
- (2) the proposed strategy and the action planning framework it governs be noted; and
- (3) the strategy and associated framework be approved.

2. Housing Strategy and Homelessness and Rough Sleeping Strategy

Having considered an officer report, and a presentation by the Cabinet Member for Housing & Planning, Councillor Paul Bell, the Mayor and Cabinet agreed that Mayor and Cabinet be asked to agree the final strategies for immediate publication.

3. Lewisham Housing Allocations Policy Review

Having considered an officer report, and a presentation by the Cabinet Member for Housing & Planning, Councillor Paul Bell, the Mayor and Cabinet agreed that a 12 week public consultation on the proposed changes to the Allocations Policy be approved, as set out below, summarised in section 9 , and detailed in Appendix A, to consult on:

- (a) changes to the banding structure
- (b) changes to band allocation for several primary rehousing reasons
- (c) introducing a new 'smart letting' approach to maximise the number of properties available to let
- (d) reducing the 'three offer' rule to 'two offer' rule
- (e) updating the bidding process
- (f) reviewing how large properties are let
- (g) delegating powers

4. Treasury Management Mid-Year Review 2020-21

Having considered an officer report, and a presentation by the Cabinet Member for Finance and Resources, Councillor Amanda De Ryk, the Mayor and Cabinet agreed that:

(1) the Council's 2020/21 Investment Strategy be changed to exclude the UK from the minimum sovereign rating requirement of AA-; and

(2) the report be noted, in particular the macroeconomic updates, performance of investments to date, updates on capital expenditure and borrowing in line with the Chartered Institute of Public Finance and Accountancy's (CIPFA) prudential indicators, and compliance with the Council's Treasury Management Strategy.

5. Financial Monitoring

Having considered an officer report, and a presentation by the Cabinet Member for Finance and Resources, Councillor Amanda De Ryk, the Mayor and Cabinet agreed that:

(1) the current financial forecasts for the year ending 31 March 2021 be noted and Executive Directors be requested to complete detailed action plans to manage down budget pressures within their directorates; and

(2) the proposed revision of the capital programme budget be noted, as set out in section 14, with further detail attached at appendices 3 and 4.

6. Amending Lewisham Homes Articles of Association

Having considered an officer report, and a presentation by the Cabinet Member for Housing & Planning, Councillor Paul Bell, the Mayor and Cabinet agreed that the changes outlined to Lewisham Homes Memorandum of Association and Articles of Association be approved.

7. Revised Statement of Licensing Policy

Having considered an officer report, and a presentation by the Cabinet Member for Safer Communities, Councillor Brenda Dacres, the Mayor and Cabinet agreed that:

- (1) the revisions to the Statement of Licensing Policy be noted;
- (2) the revised Statement of Licensing Policy for 2020-2025 be presented to Council for it to be formally determined and published.

8. Renewal of Pension Administration IT system

Having considered an open and a closed officer report, and a presentation by Cabinet Member for Democracy, Refugees and Accountability, Councillor Kevin Bonavia, the Mayor and Cabinet agreed that:

- (1) the uptake of the optional hosted Member Self Service functionality to enhance the service provision of the Pensions Team and the Core Pensions Software be approved;
- (2) the award of contract to heywood Ltd (t/a Aquilla Heywood) as the successful supplier following the competitive tender for a period of 10 years at a fixed and total cost of £1,296,221 be approved;
- (3) the confidential Section 5 – Completion of the Procurement Process be received; and
- (4) the confidential Section 6 – Financial Implications Financial Implications be received.

9. Acquisition of Sydney Arms to use as Temporary Accommodation

Having considered open and confidential officer reports, and a presentation by the Cabinet Member for Housing & Planning, Councillor Paul Bell, the Mayor and Cabinet agreed that:

- (1) the rationale for the proposed purchase of Sydney Arms, 122 Lewisham Road, SE13 7NL be noted;
- (2) the due diligence work already undertaken in relation to the proposed purchase of the Sydney Arms and the further due diligence work required to complete the business case be noted;
- (3) Agreement in principle to purchase the Sydney Arms, 122 Lewisham Road, SE13 7NL be approved;
- (4) the Council enter into contract with the GLA regarding the funding arrangement should satisfactory terms be agreed;
- (5) in the event that a contract agreement cannot be reached with the GLA, alternative options for purchasing the building be explored;

(6) authority be delegated to the Executive Director for Housing, Regeneration and Public Realm in conjunction with the Director of Law, Governance & HR and Executive Director for Corporate Resources to proceed with the purchase and complete the acquisition of the Sydney Arms, 122 Lewisham Road, SE13 7NL once they are satisfied with the business case and that the purchase and subsequent refurbishment reflects value for money;

(7) in principle agreement to purchase the Sydney Arms, 122 Lewisham Road, SE13 7NL for not more than a stated sum plus a further sum for legal/surveying fees, SDLT and refurbishment work be approved;

(8) the three options for purchase that have been outlined, in order of preferred option be noted, where option 1 is to purchase and refurbish this block alongside grant funding from the GLA (comprised of a stated amount of capital funding), dependent on satisfactory agreement over the conditions of the funding arrangement; and

(9) in the event that a contract agreement cannot be reached with the GLA, options 2 or 3 are executed to purchase the building;

Kim Wright
Chief Executive,
Lewisham Town Hall,
Catford SE6 4RU

November 12 2020



Overview and Scrutiny Business Panel

Scrutiny Update

Date: 24 November 2020

Key decision: No

Class: Part 1

Ward(s) affected: All

Contributors: Assistant Chief Executive (Overview and Scrutiny Manager)

Outline and recommendations

The purpose of this item is for Members to receive an oral update from Select Committee Chairs on any scrutiny activity related to their Committee that they wish to bring to the Panel's attention. The Overview and Scrutiny Manager may also provide an update if the Select Committees have met since the last Business Panel meeting.

1. Summary

- 1.1. The intention of this item is to provide Members with an update on current scrutiny activity.

2. Recommendation

- 2.1. Members are asked to discuss and note any information provided.

3. Scrutiny Update

- 3.1. The Healthier Communities, Sustainable Development and Housing Select Committees have all met since the last Business Panel meeting.
- 3.2. The Children and Young People Select Committee will meet on 26 November; the Safer, Stronger Communities Select Committee on 1 December; and the Public Accounts Select Committee on 3 December.
- 3.3. In this meeting cycle, all the Select Committees have considered, or will consider, a budget report containing proposals for cuts and savings. Further proposals will need to be brought forward in January to address the remaining budget gap for the 2021/22 Budget in February.
- 3.4. Comments on the proposals have been, or will be, referred to the Public Accounts Select Committee on 3 December, for onward referral to Mayor and Cabinet on 9 December, alongside any comments on proposals from that Committee.
- 3.5. The Select Committee work programmes are attached at appendix A (to follow once

the Housing Select Committee has met). The work programmes of the Children and Young People; Safer, Stronger Communities; and Public Accounts Select Committees may be amended once those committees have met. The agendas for the January Select Committee meetings may also be amended once Members and officers have discussed the implications of the ongoing pandemic response in terms of the capacity of the organisation to attend and support the current volume of formal meetings.

- 3.6. Select Committee Chairs will be invited to provide an oral update on any scrutiny activity related to their committee that they wish to bring to the Panel's attention.

4. Financial implications

- 4.1. Scrutiny work is managed within existing budgets. Formal recommendations to the Mayor arising out of any specific work items within select committee work programmes are evaluated in the usual way through the process of formal reports. There are no direct financial implications arising from this report.

5. Legal implications

- 5.1. There are no direct legal implications arising from this report.

6. Equalities implications

- 6.1. The delivery of the Council's equalities objectives is to be achieved through the delivery of all of the Council's strategies, plans and procedures. As such, all select committees and other scrutiny bodies, when planning their work and scrutinising items, bear in mind the delivery of the Council's equality objectives.
- 6.2. Scrutiny tries to make sure that its work reflects the diversity of Lewisham's communities and that the views of residents are fairly represented in scrutiny processes. Any recommendations arising from scrutiny work support the Council's corporate strategy and reflect the needs of local residents.

7. Climate change and environmental implications

- 7.1. There are no direct climate change or environmental implications arising from this report.

8. Crime and disorder implications

- 8.1. There are no direct crime and disorder implications arising from this report.

9. Health and wellbeing implications

- 9.1. There are no direct health and wellbeing implications arising from this report.

10. Glossary

Term	Definition
Overview & Scrutiny	Overview and scrutiny is the way in which Mayor and Cabinet (the 'Executive'), officers and external organisations are held to account for the decisions that they make. It is led by councillors who are not members of the Executive. They also influence policy development and investigate issues of local concern, making recommendations for improvement.
Overview and Scrutiny Committee	A committee made up of all non-executive councillors which carries out scrutiny focussing on strategic and cross cutting issues.

<p>Overview & Scrutiny Business Panel (OSBP) and Education OSBP</p>	<p>Lewisham has two Business Panels (sub-committees of the Overview and Scrutiny Committee).</p> <p>OS Business Panel is made up of the chair and vice-chair of the Overview and Scrutiny Committee, the chair of each of the Select Committees, and two other non-Executive councillors.</p> <p>The main functions of Business Panel are reviewing key decisions once they have been taken (potentially “calling in” key decisions that have been made but not yet implemented); coordinating and approving the overall scrutiny work programme; and allocating scrutiny work in the event that it crosses the remit of more than one scrutiny body.</p> <p>Three parent governors and two diocesan representatives sit on the Education Business Panel, alongside the councillors that make up the regular Business Panel. The Education Business Panel reviews (and can call-in) key decisions that are education matters.</p>
<p>Select Committee</p>	<p>Lewisham has six Select Committees (sub-committees of the Overview and Scrutiny Committee), each made up of non-Executive councillors and responsible for scrutinising a specific service area. Select Committees gather evidence to help them review policies and performance and make recommendations to improve outcomes for residents.</p>
<p>Select Committee Work Programmes</p>	<p>The annual programme of work setting out the matters which each select committee will scrutinise over the year.</p>

11. Report author and contact

11.1. Charlotte Dale, Overview and Scrutiny Manager, 0208 31 48286,
charlotte.dale@lewisham.gov.uk

12. Appendix A – Select Committee Work programmes

Safer Stronger Communities Select Committee 2020/21

Work Item	Type of review	Strategic Priority	Delivery deadline	9th-Sep	1st-Dec	14th-Jan	1st-Mar
Budget	Standard Item	CP1-CP7	Sep-20				
Confirmation of Chair and Vice-Chair	Constitutional requirement	CP1	Sep-20				
Select Committee Work Programme 2020/21	Constitutional requirement	CP1,CP4 and CP7	Sep-20				
Equalities in-depth review	Performance monitoring	CP1	Sep-20		RESPONSE		
Stop and Search and Prevent review response and update	Performance monitoring	CP1 + CP7	Dec-20				
Update from Local Police	Standard Item	CP7	Dec-20				
Violence Against Women and Girls Strategy	Standard Item	CP1 and CP7	Jan-21				
YOS progress and challenges inc. lessons from COVID response	performance monitoring	CP7	Jan-21				
Voluntary Sector response to COVID	performance monitoring	CP1,CP3, CP5 and CP7	Jan-21				
Safe Lewisham Plan	Performance monitoring	CP7	Mar-21				
Local Assemblies Review and future inc. NCIL	performance monitoring/in-depth review	CP1	Mar-21				
Lewisham Libraries- Future and Transformation inc annual report	Performance monitoring	CP1	Mar-21				

Information Reports, briefings and minutes

Equalities Data Digest	Performance monitoring	CP1 + CP7	on-going				
Public Health Approach to Violence Reduction	Performance monitoring	CP7	on-going				
Changes to the Probation service update	Pre-decision	CP1	on-going				

	Item completed
	Item on-going
	Proposed timeframe

Housing Select Committee work programme 2020/21 - work programme

Item	Type	Priority	Delivery	15-Sep	18-Nov	28-Jan	09-Mar
Confirmation of Chair and Vice Chair	Constitutional req	CP2	Sep				
Financial stabilisation - budget update and medium term plan	Standard item	CP2	Sep				
The Impact of COVID-19 on Housing	Standard item	CP2	Sep				
Housing Strategy 2020-26 and Homelessness and Rough Sleeping Strategy 2020-22	Standard item	CP2	Sep				
Work programme 2020-21	Constitutional req	CP2	Sep				
Budget cuts proposals	Standard item	CP2	Nov				
Overcrowding referral	M&C response	CP2	Nov				
Allocations policy review	Standard item	CP2	Nov				
Homelessness	Standard item	CP2	Jan				
Shared ownership	Standard item	CP2	Jan				
Fire safety	Performance monitoring	CP2	Mar				
TBC	Standard item	CP2	Mar				

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Information reports, briefings and visits	Type	Priority	Delivery				
Lewisham Homes annual report and business plan	Performance monitoring	CP2	Sep				
Allocations policy review	Chair's briefing	CP2	Oct				
Shared ownership at L&Q	Chair's briefing	CP2	Oct				
Shared ownership at Hyde	Chair's briefing	CP2	Nov				
Regenter B3 annual report and business plan	Performance monitoring	CP2					
Annual lettings plan	Performance monitoring	CP2					
Rent and service charge increases	Performance monitoring	CP2					
New homes programme updates	Performance monitoring	CP2					

	Item completed
	Item on-going
	Proposed timeframe

Sustainable Development Select Committee work plan 2020-21

Item	Type	Corporate priority	15-Sep-20	12-Nov-20	14-Jan-21	03-Mar-21
Financial stabilisation - budget update and medium term plan	Standard item	All				
Catford Town Centre Regeneration: masterplan framework	Performance monitoring	CP2,4,6				
Railway Children urban national park: neighbourhood plans and environmental protection	Standard item	CP6				
Lower Sydenham and Bell Green vision study	Policy development	CP6				
Budget cuts	Standard item	All				
A21 Development Strategy	Policy development	CP2,4,6				
Small sites SPD	Policy Development	CP2,4,6				
Climate Emergency action plan	Policy development	CP6				
Implementation of the transport strategy: walking, cycling and healthy neighbourhoods	Standard item	CP6				
Planning policy: delivery of affordable housing in new developments	Standard item	CP6				

Information items

Children and Young People Select Committee 2020/21

Programme of Work

Work Item	Type of item	Strategic Priority	21-Sep	26-Nov	21-Jan	04-Mar
Election of the Chair and Vice-Chair	Constitutional requirement					
Select Committee work programme 2019/20	Constitutional requirement	CP3				
Stabilisation Budget	standard item	CP3				
Children's Social Care update	Performance monitoring	CP3 & CP5				
BAME school attainment, inc diversity of governing bodies	standard item	CP3				
Budget and cuts proposals	standard item	CP3&5				
CAMHS transformation plan - Norman Lamb	performance monitoring	CP3&5				
Corporate Parenting and LAC Annual Report	performance monitoring	CP3 & CP5				
SEND - transition between young people and adult services	Performance monitoring	CP3&5				
Early Help	policy development	CP3 & 5				
Safeguarding, inc child exploitation	standard item	CP3, 5 & 7				
How living in temporary accommodation affects children and young people - 6 month follow up	In-depth review	CP3				

Briefings and visits

Meeting with Mayor and Advisors	informal meeting	CP3 & CP5			14-Dec	
Impact of GCSE/ A Level results algorithm on Lewisham pupils	For information	CP3				
Elective Home Education, inc unregulated education settings	for information	CP3				
Response from Mayor and Cabinet: children in temporary accommodation indepth review	in depth review	CP3 & CP5				
Safeguarding annual report (formerly LSCB)	Performance Monitoring	CP3 & CP5				

	Item completed
	Item on-going
	Item outstanding
	Proposed timeframe
	Item added

Healthier Communities Select Committee work programme 2020/21

Item	Type	Priority	Delivery	23-Sep	11-Nov	13-Jan	25-Feb
Confirmation of Chair and Vice Chair	Constitutional req	CP5	Sep				
Work programme 2020-21	Constitutional req	CP5	Sep				
Financial stabilisation - budget update and medium term plan	Standard item	CP5	Sep				
Lewisham system recovery plan	Standard item	CP5	Sep				
Leisure centres performance management	Standard item	CP5	Sep				
Safeguarding referral	M&C response	CP5	Sep				
Budget cuts proposals	Standard item	CP5	Nov				
The scope of the Birmingham and Lewisham African & Caribbean Health Inequalities Review	Standard item	CP5	Nov				
Pathology arrangements	Standard item	CP5	Nov				
Care homes and market stability	Standard item	CP5	Jan				
Health and social care workforce	Standard item	CP5	Feb				
Health and wellbeing priorities	Standard item	CP5	Feb				

Information reports, briefings and visits	Type	Priority	Delivery				
Lewisham Adult Safeguarding Board (LASB) annual report	Performance monitoring	CP5	Sep				
Lewisham and Greenwich NHS Trust (LGT) quality account	Performance monitoring	CP5					
South London and Maudsley NHS Trust (SLaM) quality account	Performance monitoring	CP5					
Adult Learning Lewisham (ALL) annual report	Performance monitoring	CP5					
Migrant charging update	Performance monitoring	CP5	Jan				
Annual public health report	Performance monitoring	CP5	Feb				

	Item completed
	Item on-going
	Proposed timeframe

Public Accounts Select Committee Work Programme 2020-21

Item	Type of item	Corporate priority	24-Sep-20	03-Dec-20	02-Feb-21	17-Mar-21
Income generation and commercialisation review 2019-20	In-depth review	All	Final report			
Financial stabilisation - budget update and medium term plan	Performance monitoring	All				
Children's social care	Standard item	All, CP3				
Budget cuts	Performance monitoring	All				
Council budget 2021-22	Policy development	All				
Cost pressures in the Public Realm division	Standard item	All, CP6				
Capital programme	Standard item	All				
Financial forecasts 2020-21	Performance monitoring	All				

Corporate Priorities

Priority

1	Open Lewisham	CP 1
2	Tackling the Housing Crisis	CP 2
3	Giving Children and young people the best start in life.	CP 3
4	Building an inclusive local economy	CP 4
5	Delivering and defending: health, social care and support	CP 5
6	Making Lewisham greener	CP 6
7	Building Safer Communities	CP 7



Overview and Scrutiny Business Panel

Exclusion of the Press and Public

Date: 24 November 2020

Key decision: No

Class: Part 1

Ward(s) affected: Various

Contributors: Chief Executive / Head of Business and Committee

Outline and recommendations

Members are asked to note items that will be considered in closed session

Recommendation

It is recommended that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 3, 4 and 5 of Part 1 of Schedule 12(A) of the Act, as amended by the Local Authorities (Executive Arrangements) (Access to Information) (Amendments) (England) Regulations 2006:-

Decisions made by the Mayor and Cabinet on 16 September 2020:

- i. Renewal of Pension Administration IT system
- ii. Acquisition of Sydney Arms to use as Temporary Accommodation

Agenda Item 9

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted